

DIETITIANS ASSOCIATION OF AUSTRALIA

ANNUAL REPORT 2016



Dietitians
Association
of Australia

About DAA

DAA is the national association of the dietetic profession, with branches in each state and territory. The precursor of DAA, the Australian Association of Dietitians, was established in 1976. The association became known as DAA in 1983.

DAA represents more than 6,200 members.

Vision

Leadership in dietetics, food and nutrition for healthier people and healthier nations.

Mission

DAA is the peak body of dietetic and nutrition professionals providing strategic leadership in food and nutrition and advancing the professional interests of our members.

Pillars

To achieve its mission, DAA will:

Strengthen the foundation – (member engagement):

- Champion excellence in practice
- Increase opportunities for members
- Advocate to influence external policy
- Collaborate on and influence international dietetic and nutrition issues
- Maintain and enhance good governance and management.

Objects

The principal objects for which the association is established are to:

- Advance and promote dietetics and nutrition in Australia and internationally through advocacy, strategic alliances, partnerships, collaborations, and other means as deemed appropriate by the Board.
- Determine entry level qualifications for the profession of dietetics and nutrition.
- Set standards and accredit programs of study in dietetics and nutrition.
- Maintain a framework for accrediting continuing practice as a dietitian promoting excellence through a program of Continuing Professional Development (CPD).
- Foster and promote research and evidence-based practice in dietetics and nutrition.
- Administer a code of professional conduct and ethical practices, along with a disciplinary process for members and accredited professionals in the interests of public safety and quality services.
- Recognise and support diversity in cultures and practice areas, and foster collegiality, collaboration and reconciliation for Australia's first peoples.
- Foster food and nutrition knowledge and skills across the community.
- Advocate for a safe, nutritious and sustainable food supply which provides food security for all Australians.
- Promote attitudes and environments conducive to the healthful enjoyment of food.

2016 Board of Directors



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Liz Kellett



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FINANCE**
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DIRECTOR
Robyn Littlewood



Executive Team

L-R: Dr Paul Wilkinson ARJS Exec Manager, Dr Sara Grafenauer CMU Exec Manager, Claire Hewat CEO, Tania Passingham PSU Exec Manager

President's Annual Report 2016



Liz Kellett FDAA

2016 was a special year for DAA, celebrating our 40th birthday. As always, we value the wonderful input from so many of our members and these contributions together with the great efforts of our staff have again resulted in many achievements and exciting progress.

We continue to grow, with over 6,300 members. This signifies our advancing profession and our interest in and commitment to good nutrition for our nation. It also reflects that the DAA Board is strongly committed to providing valuable and sought-after member services, support, resources and leadership. We have continued our focus on member engagement, and the Member Engagement and Development Advisory Committee (MEDAC), carried out initial work in this area. MEDAC was dissolved at the end of 2016 and the workload split over two new committees: Professional Development Advisory Committee (PDAC), and Member Engagement Advisory Committee (MEAC). Both groups will play a pivotal role in advising the DAA Board.

To improve member communication and engagement, a major change in 2016 was to combine much of our communication to members in one weekly email, in place of state and national weekly emails and monthly newsletters. This one-stop information channel has been well received.

Members see professional development as a priority service from DAA and the major initiative this year was again the DAA national conference. Held in Melbourne, the theme of the conference was 'On track for the future'. It was fitting that in DAA's 40th birthday year, we celebrated a record attendance of more than 1,000 delegates

and hosted a stimulating conference with a widely-applauded program.

An exciting CPD initiative was launched by DAA in 2016. The Centre for Advanced Learning (CAL) offers innovative short courses in high-demand topic areas, designed to develop skills and knowledge for dietitians (and other health professionals). The initial CAL courses were National Paediatric Training Course, in partnership with ChildD, and Media Skills Essentials, in partnership with Red River Strategic Communications. Feedback indicates this initiative has been very well received by DAA members.

DAA continues to promote Accredited Practising Dietitians (APDs) as the experts in nutrition, with a strong and growing presence on social media. Another new initiative in 2016 has been the introduction of Member Partnerships, providing APD members opportunities to advertise and promote their brand to the membership, similar to our Corporate Partners.

DAA has also continued to demonstrate its position as Australia's peak body for dietitians by being part of the Federal Government's Healthy Food Partnership. In addition, there is significant representation by DAA members on working parties, strongly promoting APDs and DAA.

DAA and members have also contributed to several national projects and initiatives, including the steering group for the National Meal Guidelines. An advanced APD is the project leader, with several APDs in the project group.

The year 2016 importantly saw the completion of a full review of the website and database interface, including functionality. This major piece of work has been an enormous task for DAA staff, and the Board thanks them for their commitment during this project. The launch is due early 2017.

The DAA Board is always extremely grateful to the numerous DAA members who so freely give

their time and resources to support and advance the work of DAA. The Board thanks every volunteer who in some way contributes. Without volunteers, many DAA achievements would not happen. The Board also thanks and commends the great staff led by the CEO, Claire Hewat. Their efforts have again been very much appreciated in 2016.

Liz Kellett

March 2017

Directors' Report 2016



Kim Crawley AdvAPD

Director Responsible for Finance

Directors are pleased with the financial outcome for 2016. A deficit was planned to support development of projects and member services but the year ended better than expected due to tight control of finances. An unqualified financial report was received from DAA's auditors, Bandle McAneney & Co. The net result of operations for DAA before income tax is a profit of \$43,796. DAA remains in a sound financial position with equity of more than \$1.7m. For a full copy of the Financial Statement and Audit report, please refer to the online Annual Report at daa.asn.au/about-daa/annual-reports/

CEO Report



Claire Hewat AdvAPD

It has been another busy and productive year for DAA. In 2016, we saw the second year of implementation of the 2015—17 strategic plan which was further refined in August to reflect achievements and emphasise member engagement. The redeployment of resources to

appoint a dedicated Member Communications Officer has proved to be a positive development. Membership growth of 6.3% was very pleasing and much higher than 2015. The growth of student membership was particularly welcome at over 30%. It is vital to connect with the professionals of the future. Work on the complete redesign of the website and its supporting database continued to be challenging. Delivery is now confirmed for January 2017.

Financial

The financial reports of the company provide a detailed picture of DAA's position, which remains strong. The Board approved a carefully planned deficit budget to support member services and seed the development of new income streams. However, this proved to be unnecessary with a small surplus realised despite the demands for project development. The fragile economic climate continues to affect revenues, with low interest rates on investments. Staff have worked hard to minimise costs while continuing to deliver high-quality member services. The membership accepted the Board's recommendation to appoint a new auditor for 2017.

Influence and advocacy

As always, this has been a very busy area with 56 submissions and numerous ongoing and ad hoc representatives. The invitation for DAA to join the Healthy Food Partnership has seen a flurry of activity and provided various opportunities for members. Full details of all these activities are to be found in reports below. The policy and advocacy team, along with members of the working party, made the final changes to our Reconciliation Action Plan due for launch in February 2017. DAA had a strong presence at ICD in Granada and were particularly active in promoting PEN.

Operational matters

Staffing has been somewhat more stable in 2016 although several positions have been restructured. The executive team has worked

well together to lead the staff team and ensure the steady progress of many agendas. All staff have worked very hard, many beyond the call of duty, to support members and the vision and mission of DAA.

Professional Services Unit (PSU)

PSU continued to work to support members in their own practice, to connect professionally with each other and to ensure the APD credential standards have been upheld.

Several initiatives occurred in 2016 including the establishment of CAL. Following the approval to pilot two courses in 2016, the team launched into the development of partnerships and delivered two successful programs: the National Paediatric Dietetic Training (modular program) run in Brisbane in partnership with ChildD in August, and Media Essentials, run in collaboration with RedRiver Communications in September in both Sydney and Melbourne. These well attended short courses demonstrated that members (and non-members) strongly value the opportunity to learn in a short course context with the attainment of a professional certificate on completion. Additional programs are in the pipeline for 2017 in many areas of practice and professional need.

To complement the association-wide engagement focus, the Branch Executive structure was changed to Branch Engagement and Development Committees (EDCs) with a stronger focus on CPD and member engagement. The EDC members have transitioned well into this new structure and should be commended on their flexibility and resilience in dealing with this change.

Interest Groups (IGs) have been busy this year running CPD events and project work. This included the commissioning of a project worker under the guidance of the Food Service IG to develop a menu audit tool, and the update and development of resources including 'Making Every Mouthful Count'. Member groups have also worked to develop the new *Nutrition*

Assistance Scope Document, a consensus for moving forward with the new IDDSI standards and development of short documents including collating evidence in diabetes management.

The other arm of the PSU portfolio is the operational aspects of the APD Program, under the governance and guidance of the Dietetic Credentialing Council (DCC). Work has been done this year to make the requirements of the program clearer and to develop guidance tools to assist members in all aspects of being an APD.

The Advanced APD competencies have now been reviewed and finalised and the implementation of these is in the consultation phase. We are asking our experts about the best way to use these new competencies in advanced practice applications.

PSU staffing has undergone some changes. This is a great new team who have all stepped into their roles capably and enthusiastically.

Accreditation, Recognition and Journal Services (ARJS) Unit Report

Core services of the ARJS unit include:

- Development and publication of DAA's *Journal Nutrition & Dietetics*
- Accreditation of undergraduate and postgraduate dietetics programs across Australia
- Review and development of competency and accreditation standards for Australian dietitians
- Management and ongoing development of the Dietetic Skills Recognition (DSR) processes for overseas qualified dietitians
- Development and maintenance of mutual recognition charters with international dietetic credentialing organisations.

Staff

Staffing in the ARJS unit remained stable during 2016, led by Dr Paul Wilkinson as the team's executive manager. The achievements in each of the three sections of the ARJS portfolio are outlined below.

Accreditation Services

The ARJS unit, in conjunction with the Australian Dietetics Council (ADC), completed four accreditation reviews with site visits. Three ongoing accreditation reviews were also finalised and one additional review completed due to special circumstances. The revised Accreditation Standards documents were finalised, following consultation with stakeholders including the Council of Deans of Nutrition and Dietetics, DAA members and consumers. An online system for university annual reporting was finalised and implemented, replacing the previous hard copy reporting system.

Nutrition & Dietetics

The *Nutrition & Dietetics* team have worked to progress the strategic review of the journal throughout 2016. The journal committee, formerly JSPMC, was revamped to become the Journal Strategic Planning Committee (JSPC) now formed by senior editorial board members and DAA staff. The Editorial Board also experienced some structural change to foster effective succession planning. It saw the introduction of an editor position, the conclusion of the deputy editor role and the reintroduction of a supplement editor. An annual open access budget to highlight noteworthy research was introduced, as was an annual auditing process for the reviewer pool. Lastly, the journal's impact factor saw an increase to 0.899 (2015: 0.717; 2014: 0.659) coinciding with improved reviewer timelines and processes for manuscript review.

Dietetic Skills Recognition (DSR)

The written component of the Professional Examination in Dietetics attracted 54 candidates from across the world, with 31 passing. Of the 32 oral examinations, 26 passed and were deemed eligible to join the APD program. Objective Structured Clinical Examination (OSCE) venues were introduced for the first time in the United Kingdom and Canada for DSR candidates. The MCQ exams were reviewed for congruence with the 2015 National Competency Standards (NCS), with the aim of transitioning the content by mid-2018.

Communications and Marketing

The year began with our ninth annual Australia's Healthy Weight Week (AHWW), with 750 events held (482 in 2015) involving 1,108 APDs. The 2016 campaign achieved 54 million 'opportunities to see' (print, online and broadcast media), with 211 AHWW media items printed or aired. There were more than 2,000 clicks through to 'Find An APD' from the AHWW website, over 30,000 downloads of the cookbook *Everyday Healthy II* and 43,372 views of the 'seven-day meal plan' webpage. On social media, 35 Facebook posts resulted in an engagement of 2,220 (likes, comments and shares) and a reach of 116,425. On Twitter, @DAA_feed produced 229 tweets with an engagement of 2,775 (likes, comments and shares) and 193,428 total impressions. There were 402 entries to the AHWW cooking challenge conducted on Instagram, with prizes donated by Thomas Farms Kitchen, *Australian Healthy Food Guide* magazine and Sprout.

DAA's advertising program, Fuel Fabulous, continues to promote the APD credential and using digital media, has increased the opportunities for consumers and health care professionals to link directly through to 'Find An APD', and we are measuring those results.

Our Health Care Professionals Program has continued to build awareness of APDs among health care professionals. In 2016, messages and materials reached 34,000 members of Royal Australian College of General Practitioners,

Primary Health Networks nationwide and Australian Practice Nurses Association nurses. We also supported 11 APDs with travel grants.

DAA continued its presence on social media platforms, with significant growth across these platforms and a Klout score of 69, placing us in the expert category and in the top 10% of social media users. Social media actively drives traffic to the DAA website, with 26,681 hits in 2016.

The DAA Spokesperson Program supports 23 media-trained APDs around the country. DAA had more than 750 media 'contacts' in 2016, with spokespeople fulfilling most of these interviews. We also continued to develop 'APDs interested in speaking with the media', with more than 70 media interviews in 2016. The DAA Excellence in Nutrition Journalism Award is highly regarded and 21 applications were received, the major prize being won by Paula Goodyer.

The 33rd National Conference in Melbourne resulted in four media releases profiling research, two joint media releases with Dental Health Services Victoria and the Australian Breakfast Cereals Manufacturers Forum, and four releases promoting award recipients. As a result, DAA media monitoring picked up 474 items related to the conference (280 in 2015), and 'opportunities to see', and a reach of more than 69 million. There were 5,182 tweets (up 36% from 2015) from 787 contributors (up 40% from 2015). This equated to an overall reach of 1,058,010 and an exposure of 14,581,010, which is more than double the exposure of the 2015 National Conference.

The overall number of 'media items' mentioning the keywords 'Dietitians Association of Australia' and 'Accredited Practising Dietitian' in traditional and online media was 6,101 and the number of 'opportunities to see' these items was more than 4.69 million. DAA distributed 18 media releases (in addition to AHWW and conference releases) and coordinated 66 editorial contributions to consumer-based or industry-based media. We also responded to misinformation in the media

and managed media risks on behalf of the profession.

In 2016, DAA continued to work with our strategic alliance, Foodbank and strengthened our relationship with Sports Dietitians Australia and Nutrition Australia. We also signed an important memorandum of understanding with the Channel 10 program Crocamole, and provide monthly guidance for the recipes and ingredients used on the program.

DAA worked with Corporate Partners on a range of projects, with three new Member Partnerships added in 2016. This change, opening partnerships to members, is a sign of our developing profession and a demonstration of the innovative opportunities available to dietitians who are commercially savvy.

Council and Committee Reports

Australian Dietetics Council (ADC)

Role

The ADC has nine voting members comprising three academics, three senior practitioners and three external members. The primary function of ADC is to provide independent high-level strategic advice to the DAA Board on matters relating to accreditation and recognition.

Key Achievements 2016

- Completed four accreditation reviews with site visits, including one provisional status, and three full accreditation status. Finalised three ongoing accreditation reviews, and one additional review required due to special circumstances.
- Finalised the *Accreditation Standards* documents, following consultation with stakeholders including the Council of Deans of Nutrition and Dietetics, DAA members and consumers.
- Introduced OSCE venues in the United Kingdom and Canada for DSR candidates.
- Reviewed the Open University of Hong Kong Bachelor of Nutrition and Dietetics which determined that graduates will be permitted to enter at Stage 2 of the DSR.
- Implemented the online reporting template for universities to use for annual reporting submissions to DAA.
- Reviewed the MCQ exams for congruence with the 2015 NCS.

Dietetic Credentialing Council (DCC)

Role

Provide strategic advice to the Board on the development of standards, codes and guidelines for the APD program for the DAA as a self-regulated profession.

Provide high-level advice to the Board about the development of the credentials within the APD program, i.e. Provisional, Full, Advanced, and Fellow APD.

Ensure that the APD program meets the needs of the DAA, members and other key stakeholders, including consumers, with respect to safety and quality.

Liaise closely with the ADC regarding issues underpinning competency standards, credentialing, regulation, education, and accreditation and recognition activities.

Key Achievements 2016

- New Advanced APD Competency standards and infographic were developed, and a review of the Advanced APD application process was commenced.
- Continued to oversee all aspects related to the maintenance and development of regulatory standards, codes and guidelines, and their implementation and review related to the APD program.
- Reviewed matters about the criminal history of APDs and their fitness to practice.
- Undertook a benchmarking project for CPD requirements in other professions and completed a review of DAA's requirements.
- Reviewed the DAA complaints and disciplinary processes.

- Reviewed and updated the DCC Terms of Reference.
- Continued to provide expert opinion on all matters relating to advanced practice and credentialing, including providing advice on National Alliance of Self-Regulating Health Professions (NASRHP) standards such as recency of practice.

Conference Management Committee (CMC)

The Melbourne conference was judged successful, with 1,035 registrations and positive feedback from participants.

The CMC met 10 times by teleconference in 2016. It received reports from the two Scientific and Social Program Committees (SSPCs) and the Professional Conference Organiser.

Recommendations were made to the Board regarding the theme, invite, program format, and speakers for Hobart 2017. Dates were set for abstract and workshop submission deadlines.

Subcommittees

The 2017 SSPC has met most months to prepare for the conference in Hobart in May 2017. Matters are well in hand for the conference, with over 300 abstracts reviewed and ranked and a full complement of workshops.

The 2018 SSPC (Sydney) was appointed in May 2016 and has met monthly to progress initial discussions around speakers and program structures and to recommend the Lecture in Honour recipients approved by the Board in December.

Complaints Committee

This will be the last annual report of the Complaints Committee. All future reports will be part of DCC reporting.

The complaints section received 19 new complaints, seven more than 2015. No

outstanding matters for 2015 required further action.

The Complaints and Disciplinary Procedures By-law was reviewed to permit previously expelled members to make a case for reinstatement. One application was successful.

Food Regulation and Policy Committee (FRPC)

Role

To contribute to the national and trans-Tasman debate on food regulation, to support the protection of public health and safety, to promote the provision of adequate information to enable consumers to make informed choices, and to speak against misleading or deceptive conduct within the food environment.

Key Achievements 2016

FRPC continues to be one of DAA's most active advisory committees.

- Developed five submissions (see submissions list on page 24).
- This committee has a key role in advocating to influence policy in response to relevant regulatory and policy issues. Given this, the name was changed to Food Regulatory and Policy Committee in October to more appropriately reflect and describe the role of this committee and its involvement in food regulation and policy.
- The PSU maintained regular communication with the General Manager of FSANZ.
- Anne-Marie Mackintosh completed a survey on behalf of FRPC on menu labelling.
- Anne-Marie Mackintosh also attended the Food Regulation Standing Committee (FRSC) roundtable in September as a DAA representative.

- Information on relevant issues, such as the Health Star Rating and changes to allergen labelling exemptions, were included in DAA member communications.
- A CPD grant was awarded to Rachael Jaenke (trainee) to attend the event 'Governing food: the role of law, regulation and policy in meeting 21st century challenges to the food supply'.

Journal and Scientific Publications Management Committee (JSPMC)

Role

JSPMC's role is to proactively provide strategic direction for the development, enhancement and promotion of *Nutrition & Dietetics* and other DAA scientific publications within the DAA strategic plan.

Key Achievements 2016

- An increase in the journal's impact factor to 0.899 (2015: 0.717;2014: 0.659).
- Restructure of JSPC membership. The committee is now formed by the senior editorial board members and DAA staff.
- Successful establishment of an annual auditing process for the reviewer pool.
- 2016 reviewer pool audit completed.
- Introduction of an annual open access budget to highlight noteworthy research.
- Structural changes to the Editorial Board to allow for suitable succession planning:
 - Introduction of editor position
 - Conclusion of deputy editor role
 - Reintroduction of supplement editor role

- Improved reviewer timelines and processes for manuscript review
- Guest editorials for each themed issue.

Practice-based Evidence in Nutrition Advisory Committee (PENAC)

Role

To provide strategic guidance to the Board and PEN Global Team regarding the enhancement, promotion and evaluation of PEN locally and internationally.

Key Achievements 2016

- GRADE has been used to assess evidence throughout 2016. Training material was prepared and is on the website.
- All but three Australian universities offering accredited dietetic programs now have a PEN licence (13).
- Three New Zealand universities have a site licence.
- Assessed applications for the PEN Evidence-Based Practice Prize.
- Promotion of PEN continued internationally throughout 2016 at both the International Confederation of Dietetic Associations (ICDA) and the Malaysian Dietetic Association Conference in conjunction with the American Overseas Dietitians Association.
- Australian, New Zealand and South African contributions to reviewing and authoring of PEN content continued. Australian tools and resources also continue to be added to PEN as appropriate.
- Several DAA IGs such as Eating Disorders and Dietitians in the Private Sector have PEN content creation on their work plans.

- There was a 21% increase in Australian PEN sessions from 2015 to 2016 (61,920 in 2015, 75,150 in 2016).
- PEN sessions also increased in New Zealand and South Africa by 31% and 8% respectively.
- Two workshops were conducted at the 2016 DAA National Conference: 'Introduction to PEN' and a GRADE workshop.
- A free webinar for university dietetic professionals was run in December to enhance the use of PEN within the university setting.

Member Engagement and Development Advisory Committee (MEDAC)

Role

To provide strategic advice to the DAA Board on CPD and member engagement.

Key Achievements 2016

- Member engagement benchmarking document produced for the Board.
- Review of expert recommendations on member engagement.
- Consultation with IG committees and EDCs around a member engagement definition.
- Development of a member engagement definition recommendation.
- Development and overseeing implementation of the communication plan for the DAA member engagement definition.

Scholarships and Awards Management Committee (SAMC)

Role

SAMC's role is to develop and maintain systems for the recognition of members' contributions to the association and to the profession. They receive, assess and consider nominations for national and local awards, prizes, scholarships, and grants and make these recommendations to the Board.

Key Achievements 2016

SAMC continued a review of policies, award criteria and eligibility specifically focusing on the Fay McDonald Scholarship. Updates were made to both the Fay McDonald application form and policy to return to the original intent of the bequest. The committee's terms of reference were also updated, expanding on the eligibility criteria to enable a wider variety of members to sit on the committee. This review also included a name change, from the Scholarship and Awards Management Committee (SAMC) to the Award and Recognition Advisory Committee (ARAC).

Social Media and Marketing Advisory Committee (SMMAC)

Role

To provide advice and direction to the Board via the Communications and Marketing team on the strategic management of the DAA Social Media and Marketing Program, including the Partnership Program, development of policies, guidelines and risk management strategies and internal marketing activities to members.

Key Achievements 2016

SMMAC assisted DAA's Communications and Marketing Unit (CMU) with strategic marketing and social media advice in relation to:

- DAA and APD brand guidelines
- DAA advertising strategy in both print and digital with plans for retargeting ads in 2017
- The objectives, strategic direction, sponsorship, and plans to secure the AHWW campaign
- Social media strategies, crisis management and support (particularly in relation to national TV programs)
- Social media workshop at the DAA 2016 National Conference in Melbourne
- Update on the *Marketing Manual* and social media etiquette and guidelines in relation to the national conference.

Representative Reports

International

International Confederation of Dietetic Associations (ICDA)

Sandra Capra/Danielle Gallegos

Group Aim/Purpose

Maintain a leadership position in and engage with ICDA.

Key Achievements 2016

Undertake the role of official representative of DAA to ICDA through responding to requests and promoting activities with Australia.

Provide leadership in international dietetics by undertaking role of Director of ICDA through attending meetings, undertaking specific activities allocated by Board of Directors of ICDA, and serving as Chair of the Board (President) until completion of term.

Lead the ICDA's activities at the 17th ICD in Granada, Spain, including developing and conducting workshops and chairing the annual meeting among others.

Undertaking leadership in the finalisation, implementation and evaluation of the International Competencies for Dietitian-Nutritionists and the International Accreditation Process.

Asian Federation of Dietetic Associations (AFDA)

Claire Hewat

Group Aim/Purpose

This is the peak body of Asian dietetic associations, of which DAA has been an associate member since 2002. Its main purpose is to provide a contact point for its members and to auspice the Asian Congress of Dietetics, which is held in an Asian city every four years.

Key Achievements 2016

The AFDA website project was finalised and it went live on 19 September, which is Asian Dietitians Day.

AFDA held a one-day workshop at the Malaysian Dietitians Conference in May to consider the current situation regarding dietetic training and competency standards in Asian countries and Australia. The conference was also used to promote PEN.

SNOMED NCPT International Working Party

Angela Vivanti

Group Aim/Purpose

NCPT implementation and inclusion terms in SNOMED-CT is enabling standard dietetic terms to be used globally. NCPT presents a cornerstone to transition to e-health records, and use their power as a transformational opportunity that strengthens the future of our profession.

Key Achievements 2016

For Australia

- Ensuring language development pertinent to Australia and other health systems focused on prevention as well as problem resolution.

- Australia's representative continues to chair the NCPT International Workgroup for 2016-17.
- Leadership enabled agreed synonyms for the diagnosis terms causing most concern in Australia and internationally. Agreed terms confirmed for inclusion into eNCPT.
- Anthropometry and comparative standards terms covers requirements for Australian practice.

Internationally

- ICDA Granada Sept 2016 International NCPT workgroup abstract accepted and presented.
- Australia co-authoring manuscript outlining changes following the five-year NCP model review. International perspectives were integrated, including explicitly stating the need for dietetic documentation to support the profession, as it is not standard in all countries.
- Languages other than English now appear on NCPT website.
- NCP Committee now consists of 50:50 international—USA membership. This follows a committee review, and creation of a new NCP Research Outcomes Committee.

National

Allied Health Professions Australia (AHPA)

Claire Hewat

Group Aim/Purpose

To represent the mutual interests and policy positions of the allied health professions to a wide range of stakeholders.

To advocate for allied health by being represented on key committees, responding to consultation opportunities and meeting with key government officials and politicians.

To provide mutual support to member organisations.

Key Achievements 2016

AHPA has had another busy year meeting with key government officials and parliamentarians on matters such as Medicare, NDIS, electronic health records, Primary Health Networks, DVA, health workforce, and aged care. As DAA representative and a director on the AHPA board, I represent AHPA on the Medicare Compliance Working Group and the Medicare Stakeholder Consultative Committee of the DHS. The government grant received late 2015 supported a higher level of representation and advocacy by permitting the appointment of a communications and advocacy officer who has been very active, particularly around electronic health records and ensuring allied health is recognised as a key player in this area. DAA has represented AHPA in several consultation opportunities, has contributed to joint submissions and has several members successful in gaining representative roles in specialised areas for AHPA. DAA has been able to leverage its contacts to progress matters of interest to DAA members.

DAA members representing AHPA:

- Jan Hill on the ACSQHC Hospital Acquired Complications Clinical Advisory Group—appointed 2016
- Anita Mohanlal on ACSQHC Hospital Patient Experience Expert Advisory Group—appointed 2015.

ACSQHC's Hospital Patient Experience Expert Advisory Group

Anita Mohanlal

Group Aim/Purpose

DAA nominated an APD applicant to represent AHPA for an appointment on the expert advisory group for the hospital patient experience project. This group was established by the Australian Commission on Safety and Quality in Health Care to provide feedback on the project, which aims to develop a non-proprietary set of patient experience questions for nationally consistent measurement of hospital admitted (overnight) patients.

Key Achievements 2016

A non-proprietary set of questions for hospital admitted overnight patients has been developed using rigorous methodology which combined patient surveys and focus groups.

The expert advisory group met face to face and via teleconference over 12 months to discuss and provide comment throughout the various stages of the project development. Key themes surrounding different areas in the delivery of care have been described as important to consumers. The goal is that when completed and commissioned, the question set will be available to all Australian hospitals.

ASCQHC's Hospital Acquired Complications Clinical Advisory Group

Jan Hill

Group Aim/Purpose

The Hospital Acquired Complications Clinical Advisory Group is a newly convened group of the Commission on Safety and Quality in Health Care. The purpose of the group is to provide advice on the implementation of the 16 listed

hospital-acquired complications including malnutrition, falls, pressure injury, and delirium.

Key Achievements 2016

- Selection by AHPA to broadly represent allied health on the group. The group has yet to meet.

Australian Clinical Terminology User Group (AuCT-UG)

Kirsty Maunder

Group Aim/Purpose

The AuCT-UG is a self-governing body that aims to provide a national forum for communication between the terminology developer, implementer and user communities. It will provide inputs to Australian-sponsored members of the International Health Terminology Standards Development Organisation Advisory Groups and to the National Clinical Terminology Service housed in the Australian Digital Health Agency (the Agency).

Key Achievements 2016

- Ongoing meetings and education sessions held/attended, including the introduction and overview of the Agency.
- Maintenance of tools for information sharing: website, LinkedIn User Group and Wiki.
- Feedback and minutes provided to the DAA Health Informatics Advisory Committee (HIAC) (until it March 2016).

Australian Stroke Coalition (ASC)

Natalie Stapleton

Group Aim/Purpose

ASC is a coalition of organisations, networks and associations that contribute to the field of stroke care. The coalition is co-convened by the Stroke Society of Australasia and the National

Stroke Foundation (NSF). Through cooperation and collective effort, the ASC will contribute to a system that provides stroke survivors in Australia with the best possible outcomes.

Key Achievements 2016

- ASC received a response to their 2015 submission to the Independent Hospital Pricing Authority (IHPA) consultation paper on the Pricing Framework for Australian Public Hospital Services 2016-2017. A follow-up letter was developed that reiterated the concerns about any approach by IHPA to introduce bundled pricing for stroke without consideration of best practice clinical pathways.
- Two face-to-face meetings were held in 2016. Member organisations of ASC provided updates for both meetings.
- Data and Quality Committee. This ASC subgroup worked on transitioning AuSCR over to the Australian Stroke Data Tool (AuSDaT). They also linked to and transitioned other programs throughout year. Several governance policies and procedures were finalised and published online. This committee will be dissolved in 2017 and data and quality will become a standing agenda for ASC in 2017.
- The ASC October meeting was a workshop that looked at the future role of ASC and what projects the group could undertake to improve stroke care in Australia. Five ideas for future ASC projects nominated by member organisations were discussed in depth. ASC will begin looking at the chosen project in 2017.
- The terms of reference and membership of ASC were preliminarily reviewed in 2016.

Brisbane South Primary Health Network (BSPHN)

Gemma Lillis

Group Aim/Purpose

BSPHN recognises that allied health professionals (AHPs) are an integral part of the primary healthcare team. Quarterly meetings were hosted by BSPHN for local and national Allied Health Associations. DAA was represented at each meeting throughout 2016. BSPHN has provided an opportunity for AHPs to be involved in several health initiatives throughout 2016, such as education, networking, needs assessment, and program delivery.

Key Achievements 2016

- Assisted in planning education events and networking opportunities for local AHPs.
- Increased awareness of cross-referrals between Allied Health Associations, local GPs and nurses by promoting the National Health Service Directory and piloting an Allied Health Discussion online group forum.
- Developed and disseminated the 2016 Allied Health Survey to local AHPs to help identify the diverse services provided in the community while identifying any barriers that providers are experiencing.

CCA Quality of Care Steering Committee

Liz Purcell

Group Aim/Purpose

To improve the quality and safety of care for all people with Inflammatory Bowel Disease (IBD) throughout Australia by examining the current provision and organisation of IBD care. To provide an evidence-based case for increased IBD resources consistent with national needs,

supported by the main stakeholder groups and aligning with government policy objectives.

To develop national standards for the care of people with IBD in Australia.

Key Achievements 2016

- Completion of both the Organisational and Clinical Audits:
 - Organisational Audit. A one-off survey completed by participating hospitals focused on the activity, organisation and resourcing of IBD services
 - Clinical Audit. Audit of inpatient records examining the delivery of services to people with IBD admitted to participating hospitals.
- Analysis of data and detection of key findings.
- Completion of the final Australian IBD Standards: Standards of healthcare for people with inflammatory bowel disease in Australia 2016. Initial findings were presented at GESA in October 2016 and were well received.

Communication and Swallowing Guidelines for Health Professionals Working with Children after Traumatic Brain Injury Working Group

Sophie Crotti

Group Aim/Purpose

A multidisciplinary group that aims to develop evidence-based guidelines (or consensus-based where published evidence is lacking) on the management of communication and swallowing issues in children following a traumatic brain injury.

The role as the DAA representative has been to represent nutrition and dietetic issues as a part of the guideline development.

Key Achievements 2016

The guideline has been approved by the NHMRC and is awaiting final publication and dissemination of results.

Unfortunately, apart from a third Delphi round survey in early 2016 there was no consultation with the working group during writing of the guidelines. Dietetic content is therefore likely to be limited as there was inadequate opportunity to ensure there would be a section on nutrition and the role of the dietitian during the Delphi survey rounds.

Dietetic Core Standards Project for Dietitians Working with People with a Disability

Carmel Curlewis

Group Aim/Purpose

Capacity building for dietitians (and disability support practitioners) working with people with a disability.

Key Achievements 2016

These are the first Dietetic Core Standards for dietitians working with people with a disability in Australia. While these are NSW core standards, they can be adapted in future to become national dietetic core standards in line with the National Disability Insurance Scheme (NDIS).

Work has commenced to seek DAA Board endorsement on the standards and associated e-learning modules (one for dietitians and one for disability support practitioners) and the launching webinar.

DAA has also approved custodianship of the standards in the interim period between when NSW Department of Family and Community Services closes and the NDIS sets up its own

quality and safeguards department (possibly 2018—2020).

Early Life Nutrition Coalition

Melanie McGrice

Group Aim/Purpose

The Early Life Nutrition Coalition was formed this year with the mission 'to advocate for policy and practice that promotes the importance of optimal early life nutrition and to provide leadership in information, dissemination and practice guidance aimed at facilitating current and future parents to embrace and adopt behaviour that enhances early life nutrition'.

Key Achievements 2016

The main achievements have been determining the name, vision, mission, aims, and terms of reference of the coalition, and identifying key stakeholders.

Fitness Australia Nutrition Resource Development Expert Reference Group

Matt O'Neill

Group Aim/Purpose

To work in collaboration with Fitness Australia, Exercise and Sports Science Association and Sports Dietitians Australia to develop a scope document for fitness professionals.

Key Achievements 2016

Collaboration as part of the Fitness Australia Nutrition Resource Development Expert Reference Group to produce a draft and final recommended version of the Fitness Australia Nutrition Scope of Practice for Registered Exercise Professionals.

Ensured that Australian Dietary Guidelines and the *Australian Guide to Healthy Eating* were the foundation for the recommended scope of practice.

Food Safety Information Council

Jacquie Krassie

Group Aim/Purpose

FSIC, a non-profit entity, is Australia's leading disseminator of community targeted information to help consumers understand food safety.

Key Achievements 2016

- The 20th Australian Food Safety Week, held from 6 to 12 November 2016, was themed 'Raw and risky' foods, following major food poisoning outbreaks in recent years linked to risky raw foods such as unpasteurised milk, raw eggs, bean/seed sprouts, frozen berries, and lettuce.
- The FSIC had a 15 % increase in membership.
- Significant cost savings this year with insurance premium 40% less than in previous years.
- A new website, which is now mobile-responsive.
- A new *Aged Care Brochure* produced in partnership with CaterCare is now being distributed to aged care centres across the country.
- Three brand-new food safety graphics are available on our website.

FRSC Stakeholder Roundtables

Ann-Marie Mackintosh

Group Aim/Purpose

To support stronger engagement between stakeholders and government, the FRSC has agreed to establish a stakeholder roundtable on a trial basis. The roundtable will include leaders representing the interests of public health, consumers and the food production, process and retail industries as well as an FRSC member

from each participating government jurisdiction. FRSC invited DAA to join them to shape the way regulators, policymakers and stakeholders can work together to promote and improve the bi-national food regulatory system.

Key Achievements 2016

The Food Regulation Roundtable (the Roundtable) trial is an initiative of the FRSC. The Roundtable will provide FRSC and stakeholders with the opportunity to strengthen relationships, share information and improve visibility of activities that are being progressed within the food regulation system. The first Roundtable was held in Melbourne in early 2016 and the second in conjunction with FRSC (16 September 2016 in Brisbane).

FSANZ Consumer and Public Health Dialogue (C&PHD)

Barbara Radcliffe

Group Aim/Purpose

Through FSANZ C&PHD, FSANZ can engage in deeper consultation with peak consumer and public health bodies and academics, with the objective of improving FSANZ's understanding of community food safety and public health issues. By means of this communication, FSANZ provides a more effective food regulatory response.

Key Achievements 2016

- Presentation by the CPHD Chair to the FSANZ Executive on the key issues of interest to the CPHD.
- Agreement by members to coordinate a paper on FSANZ's risk analysis framework in the fortification and health claims work.

Healthy Food Partnership

Claire Hewat

Group Aim/Purpose

Formed by the Minister of Rural Health, the Healthy Food Partnership provides a mechanism for collective, voluntary action between government, the public health sector and the food industry, to improve the dietary habits of Australians by making healthier food choices easier and more accessible, and raising awareness of appropriate food choices and portion sizes. This builds on the work of the former Food and Health Dialogue and the Health Star Rating System.

Key Achievements 2016

Claire Hewat CEO represents DAA in the partnership. The partnership met face to face four times in 2016. Five working groups were formed to progress the work. DAA holds the co-chair role on the Communication and Education Working Group. DAA members are also prominent on all the working groups and have observable influence. Work plans have been approved for all groups and work has commenced. Further details are on the Department of Health and Ageing website.

Medical Education Scientific Advisory Council (MESAC)

Kate Marsh

Group Aim/Purpose

MESAC is an independent advisory group reporting to Diabetes Australia. It reviews the medical, educational and scientific content of education materials that are available through the National Diabetes Support Scheme (NDSS). These materials generally include fact sheets, DVDs and booklets; however, they may include the review of books, national development programs or medical products that are to be considered for subsidised listing through the NDSS.

Key Achievements 2016

- Provided further review, comments and suggested changes to *Guidelines for In-patient Nutrition for People with Diabetes* and accompanying patient resources (*Admission Meal Guide Pamphlet* and *Discharge Meal Guide Pamphlet*).
- Reviewed/edited NDSS nutrition fact sheets.
- Reviewed *Insulin Pump Back-up Plan* document.

National Aged Care Alliance (NACA)

Annette Byron

Group Aim/Purpose

NACA is a representative body of peak national organisations in aged care, including consumer groups, providers, unions, and health professionals, working together to determine a more positive future for aged care in Australia.

Key Achievements 2016

Annette Byron attended meetings in February, May, August, and November accompanied by APDs Sharon Lawrence (NSW) or Alyson Kennedy (VIC). Annette also contributed to the Quality Indicators Technical Advisory Panel, the Quality Advisory Group and the Quality Indicators Reference Group. Sharon contributed to the Ageing and Disability Interface Development Strategy Working Group. Both representatives attended workshops in late 2016 focused on improvements to My Aged Care function. More collaboration within the health professionals group has increased the visibility of dietitians and other health professions. The Department of Health implemented significant changes in community and residential services, with NACA being involved in co-design to varying extent in these processes. There was a pilot of Quality of Life and Consumer Experience measures in residential and home care, but no recommendations have been made by the

reference group about future use of the tools piloted.

National Allergy Strategy Education and Training Committee

Wendy Stuart-Smith

Key Achievements 2016

This group held one teleconference in 2016 which Wendy Stuart-Smith was unable to attend. More information on the National Allergy Strategy is available on the website: nationalallergystategy.org.au/

While several projects are currently running and initial and ongoing education of health professionals is on the agenda, it has not yet been prioritised, so the working party has so far made limited progress.

The first Food Service Forum for Food Allergy was held in August 2016 and this project, to improve safety for those with allergies utilising food service facilities such as hospitals, is moving ahead, with another DAA member as one of the leads (Merryn Netting).

National Allergy Strategy

Jacquie Krassie

Group Aim/Purpose

The Australasian Society of Clinical Immunology and Allergy (ASCIA) and Allergy & Anaphylaxis Australia (A&AA) developed the National Allergy Strategy for Australia in collaboration with other stakeholder organisations. The aim is to improve the health and quality of life of Australians with allergic diseases, and minimise the burden of allergic diseases on individuals, their carers, healthcare services, and the community through patient and consumer-focused strategies.

Key Achievements 2016

In October, approximately 40 people from key stakeholder organisations attended the first Food Service Forum for Food Allergy. The aim of the forum was to discuss current issues and agree on a way forward to improve the understanding of food allergy issues in the food service sector. It was agreed that an online training course should be developed for food service staff. Work on this will commence early 2017.

The underlying principles for online training for food service are that the course will be 'Fast, Easy, Free'. The key messages will be 'Know what is in your food'; 'Be 100% truthful'; and 'Understand the consequences'.

ASCIA and A&AA will also develop consumer-based resources for individuals with food allergies and their carers and families.

National Alliance of Self-Regulating Health Professions (NASRHP)

Claire Hewat

Group Aim/Purpose

NASRHP was formed in 2010 under the auspices of AHPA. Its role is to ensure that the self-regulated professions are not disadvantaged by being outside NRAS. It continues to raise awareness, correct misinformation and challenge discriminatory processes. NASRHP has also developed uniform standards for self-regulated professions to ensure quality and a unified platform from which to work.

Key Achievements 2016

NASRHP made significant progress in 2016. A grant of \$80,000 from the federal government allowed a project officer to be employed to finalise all standards, governance processes and a constitution. DAA was successful in tendering to do the required work. NASRHP was

incorporated as a company limited by guarantee in December. An interim board has been appointed with the DAA CEO as Company Secretary. NASRHP will be a membership organisation which requires member professional bodies to meet and maintain the standards to gain and retain membership. We anticipate applying for full membership in mid-2017.

National Stroke Foundation (NSF) – Clinical Guidelines for Stroke Management

Fiona Simpson

Group Aim/Purpose

The most recent NSF Clinical Guidelines for Stroke Management were approved by the National Health and Medical Research Council (NH&MRC) in September 2010. NH&MRC contracted NSF to update the guidelines, a process that commenced in July 2015. The NSF has invited a multidisciplinary team of experts to form the Guidelines Content Development Working Group. Each content development working group is supported by a discipline-specific working party. The members of the Dietetics Working Party are Fiona Simpson, Judy Martineau, Jo James, Tiffany Lee, and Jennifer Olding. Both Fiona Simpson and Judy Martineau have been endorsed as DAA representatives for the NSF clinical guidelines update.

Key Achievements 2016

Throughout 2016, the members of the Dietetics Working Party have been grading and appraising all identified relevant evidence using the GRADE tool, and have set proformas within MAGICapp. In August 2016, the Content Development Working Party met to ensure consistency of wording and grading of recommendations throughout the guidelines, with Fiona Simpson representing the Dietetic Working Party and DAA. In November 2016, the *Draft Clinical Guideline for Stroke Management* went out for

public consultation. Currently, the NSF and relevant working parties are responding to public consultation feedback as required.

Standards of Cystic Fibrosis Care Guidelines Review Group

Natalie van der Haak

Key Achievements 2016

The group has provided comments on drafts of the updated *Standards of Care* document.

Venous Leg Ulcer Group

Achamma Joseph and Claire Nelson

Group Aim/Purpose

To review papers on venous leg ulcers as part of working groups and to help with the preparation and development of the 2016 *Pan-Pacific Venous Leg Ulcer Guideline*.

This work is overseen by a guideline development group consisting of representatives from partner organisations. The guideline development group reviews all work and makes final determinations on all recommendations in the guideline. It is also responsible for determining the GRADE of recommendations.

Key Achievements 2016

The draft of the *Pan Pacific Guidelines for Nutrition Management of Venous Leg Ulcers* has been progressed and is currently being reviewed and finalised.

Completed Submissions 2016

Submitted to	Topic	Prepared by
Academy of Nutrition and Dietetics	Nutrition Care Process Terminology – Anthropometric comparative measures	L Brown, T O’Sullivan
Academy of Nutrition and Dietetics	Nutrition Care Process Terminology – Anthropometric pregnancy measures	S de Jersey, T O’Sullivan
Academy of Nutrition and Dietetics	Nutrition Care Process Terminology – Fat and protein intake terminology	A Ali, S Ferrie, C Michael
Academy of Nutrition and Dietetics	Nutrition Care Process Terminology – Malnutrition terminology	J Hill, K Marshall
Allied Health Professionals Australia	eHealth Membership Survey	C Hewat, T Passingham, N Stapleton
Allied Health Professions Australia	Aged Care Funding Instrument	A Byron, E Colombage, J Dundon
Australian Commission on Safety and Quality in Health Care	Supporting material for draft <i>National Safety and Quality Health Service Standards</i>	M Banks, S Buck, A Byron, D Cruickshank, J Hill, J Puccini, M Roshier-Taks
Australian Commission on Safety and Quality in Health Care	Costs and benefits of implementing the revised <i>National Safety and Quality Health Service Standards</i>	A Byron
Australian Government, Treasury	Extending eligibility under Medicare ‘Allied Health Group Services for patients with Type 2 Diabetes Mellitus’ items to pre-diabetes	ESSA, DAA and ADEA
Australian Stroke Foundation	National Stroke Audit: data modules	J Martineau, N Stapleton
Brisbane South Primary Health Network	Whole-of-region needs assessment	W Abbott, A Byron, S de Jersey, L Wagner
Climate and Health Alliance	Towards a national strategy on climate, health and well-being for Australia	A Byron
Department of Education and Training	Future of higher education reform	P Wilkinson
Department of Health	Accredited practising dietitians: qualified and credentialed to provide nutrition and dietetic services to the aged care sector	A Byron, V Schuldt
Department of Health	Medical Research Future Fund consultation for the development of the Australian Medical Research and Innovation Strategy and related priorities	V Schuldt
Department of Health	Short-term restorative care	A Byron, R Duffield, S Lawrence
Department of Health	Review of pharmacy remuneration and regulation	A Byron, T Passingham, N Stapleton
Department of Health	Fifth National Mental Health Plan	A Byron, V Schuldt
Department of Health	Aged Care Legislated Review	A Byron
Department of Health	Redesigning the Practice Incentives Program	A Byron
Department of Health	Medical Outreach Indigenous Chronic Disease Program	A Byron, R Delbridge, C Hewat, T Passingham, N Stapleton
Department of Health	National Strategic Framework for Chronic Conditions – consultation on second draft	A Byron, V Schuldt

Submitted to	Topic	Prepared by
Department of Health and Human Services, Victoria	Victoria's next 10-year mental health strategy	A Byron
Department of Health and Human Services, Victoria	Proposal to display kilojoule content of food and drinks in large chain food outlets and supermarkets	A Byron, A Ginn, E McLean, N Volker
Department of Health, NSW	Food and nutrition criteria for healthy food provision policies	A Byron
Department of Social Services	Review of the National Disability Advocacy Program	A Byron, C Curlewis, N Donnelly
Department of Veterans' Affairs	Review of dental and allied health arrangements	A Byron, A Clark, M McGrice, V Salu, L Yates, L Wagner, N Wray
Flinders University (on behalf of Department of Health)	Letter of concern re omission in 2016 <i>National Aged Care Workforce Census and Survey</i>	V Schuldt
Food Standards Australia New Zealand	P1024 Revision of the Regulation of Nutritive Substances and Novel Foods	E McLean, FRAC
Food Standards Australia New Zealand	P1028 Infant Formula	A Byron, E McLean, FRAC
Food Standards Australia New Zealand	A1090 Voluntary Addition of Vitamin D to Breakfast Cereals	E McLean, FRAC
Food Standards Australia New Zealand	P1042 Low THC Hemp Seeds as Food	E McLean, FRAC
Food Standards Australia New Zealand	A1132 Broaden Definition of Steviol Glycosides (intense sweetener)	N Stapleton, FRAC
Global Health Movement (Course provider) and Australian Skills Quality Authority	Diploma of Health Coaching Course	T Passingham, N Stapleton
Meat and Livestock Australia	Live Well: Healthy Living Tips from 65	E McLean, T Passingham, N Stapleton
Medical Services Advisory Committee	Shared medical appointments (SMA) for type 2 diabetes management	A Byron, V Schuldt
Medical Services Advisory Committee	Medical Services Advisory Committee (MSAC) reforms	A Byron, V Schuldt
Murdoch Children's Research Institute	<i>Clinical Practice Guidelines for Communication and Swallowing Disorders after Paediatric Traumatic Brain Injury</i>	E McLean, T Passingham, N Stapleton
National Aged Care Alliance for Department of Health	Single aged care quality framework quality standards review	A Byron
National Disability Insurance Agency	Information, Linkages and Capacity Building (ILC) Commissioning Framework	A Byron, V Schuldt
National Health and Medical Research Council	Targeted call for research priorities in Aboriginal and Torres Strait Islander health	A Byron
National Mental Health Commission	Draft <i>National Consensus Statement on physical and mental health</i>	A Byron, V Schuldt
New Zealand Dietitians Board Scope of Practice	NZ Board scope of dietetic practice definition	T Passingham and Executive Team
NSW Legislative Council Standing Committee on Social Issues	Inquiry into childhood overweight and obesity	A Byron
NSW Ministry of Health	Food and drink guidelines for <i>Healthy Primary and High Schools, Healthy Food</i>	A Byron, A Lewis, V Schuldt

Submitted to	Topic	Prepared by
	<i>and Drink Guidelines</i> for NSW health facilities	
NSW Ministry of Health	Proposed food and drink criteria for NSW Healthy School Canteens Strategy	A Byron, V Schuldt
Queensland Health	Allied Health Expanded Scope Strategy 2016-2021: optimising scope of practice	T Passingham and Dietetic Credentialing Council
Stroke Foundation	<i>Diet after Stroke Fact Sheet</i>	T Passingham, N Stapleton
Stroke Foundation	<i>Chronic Stroke Review Tool and Intervention Guide (Rev-TIG)</i> eLearning package	T Passingham, N Stapleton
Stroke Foundation	<i>Clinical Guidelines for Stroke Management 2017</i>	J James, M Knox, J Neri, J Olding, T Passingham, F Simpson, N Stapleton
Tasmanian Government Department of Health and Human Services	Healthy Tasmania – Five-year strategic plan	A Byron, C Saunders
The Royal Australian College of General Practitioners	RACGP General practice management of type 2 diabetes	E McLean, N Stapleton, T Passingham, Diabetes Interest Group (A Barclay, B Fear-Keen, F Lynch, N Nicholl, H Taylor, K Wolfe, R Young, L Gregory, R Oliveira)
The Senate – Community Affairs References Committee	Inquiry into the future of Australia’s aged care sector workforce	A Byron, V Schuldt
University of NSW, Department of Developmental Disability Neuropsychiatry	Positive Cardiometabolic Health for People with Intellectual Disability: Early Intervention Framework	A Byron, N Stapleton
Victorian Musculoskeletal Clinical Leadership Group	Victorian Osteoarthritis Model of Care Initiative	A Byron
Victorian Musculoskeletal Clinical Leadership Group	Victorian Osteoarthritis Model of Care	N Gandler, S Hannon, T Passingham, N Stapleton

Ad hoc representation 2016

Activity	Location	Representative
AIDA and DAA regarding Indigenous nutrition	Canberra	A Byron
NATSIHWA and DAA regarding Indigenous nutrition	Canberra	A Byron
NDIS information linkages and capacity building consultation	Canberra	A Byron
FACS NSW Core Standards Workshop	Queanbeyan	A Byron
Disability Sector Quarterly Forum	Canberra	A Byron
Government Health Advisor regarding National Nutrition Framework	Canberra	A Byron
Meeting with Department of Health regarding health care homes	Canberra	A Byron, C Hewat
Meeting with RACGP regarding mental health and nutrition	Melbourne	A Byron
Meeting with IAHA regarding Indigenous nutrition	Canberra	A Byron
Meeting with RANZCP regarding mental health and nutrition	Melbourne	A Byron
Healthy Food Partnership presentation by Prof MacGregor, Wolfson Institute	Canberra	A Byron
Aged Care Forum, National Press Club	Canberra	A Byron
Department of Veterans Affairs sector engagement meeting	Telephone	A Byron
Food – Environment Policy Index Australia – NSW Expert panel workshop	Sydney	A Byron
FSANZ 25-year celebration presentations	Canberra	A Byron
Meeting with PHAA and ABA regarding MAIF agreement and toddler milks	Canberra	A Byron
Meeting with Department of Health regarding government nutrition programs	Canberra	A Byron, V Schuldt
Department of Health – Streamlined Quality Assessments Workshop (aged care standards)	Canberra	A Byron
Australian Indigenous HealthInfoNet Roundtable	Canberra	A Byron
Department of Veterans Affairs Health Consultative Forum	Melbourne	A Byron
Australian Non-Admitted Care Classification Environment Scan Consultation between Independent Hospital Pricing Authority and Allied Health Professionals Australia	Telephone	A Byron
Meeting with SA Health regarding National Nutrition Framework	Adelaide	A Byron
Accelerated design workshop for MyAgedCare	Canberra	A Byron
Mental Health Australia - Workforce and Fifth National Mental Health Plan	Melbourne	A Byron
Senate Community Affairs References Committee – inquiry into the future of Australia’s aged care sector workforce	Melbourne	A Lewis
Centre for Food and Allergy Research – Infant Feeding Guidelines Summit	Melbourne	E Volders
Brisbane South Primary Health Network Education planning	Brisbane	G Lillis
Queensland Ministerial Taskforce on health practitioner expanded scope of practice	Brisbane	D Cruickshank, P Juffs

NSW healthy school canteens stakeholder consultation afternoon	Sydney	N Latham
AHPA practice software criteria workshop	Melbourne	K Don Paul
ASPRINH (Assessment of Prescribing in Health) Workshop -- Enabling competence in prescribing medicines across multiple healthcare disciplines through systematic assessment practices	Brisbane	P Wilkinson
Early Childhood Intervention Australia NSW/ACT Branch meeting regarding children with disabilities	Sydney	N Stapleton
IAHA gala dinner and award presentation	Canberra	C Hewat
AHPA – Digital Health Forum	Melbourne	J Dundon
University of Wollongong 25-year celebrations	Wollongong	C Hewat
National Rural Health Student Network’s invitation – 21st birthday	Canberra	C Hewat
Australian Commission on Safety and Quality in Health Care – Primary Care Committee meeting	Telephone	C Hewat
Australian Commission on Safety and Quality in Health Care – develop a prioritised list of clinical quality registries	Melbourne	C Hewat
Meat and Livestock Australia Symposium	Sydney	C Hewat, S Grafenauer, N Latham
Department of Human Services – Stakeholder Consultative Group – Electronic and Digital Service Delivery	Canberra	C Hewat
Department of Health – Healthy Food Partnership	Canberra	C Hewat
Asian Federation of Dietetics Association – education and training meeting	Kuala Lumpur	C Hewat, J Bauer
Malaysian Dietitians’ Conference	Kuala Lumpur	C Hewat
FRSC Consultation Scoping Workshop	Melbourne	C Hewat
CSIRO/AUSVEG research planning meeting	Melbourne	C Hewat
Healthy Food Partnership Communication and Education working group	Sydney	C Hewat
Medical College Leaders National Obesity Summit	Melbourne	C Hewat
NCPT Working Group meeting – public health terminology	Teleconf with AND	D Gallegos, S McNaughton, J Savenake
IDDSI Stakeholder Forum	Melbourne	P Juffs, N Stapleton, C Thesing, H Wightman
AHPA NDIS Working Group	Melbourne	A Lewis
Victorian Osteoarthritis External Expert Advisory Committee	Melbourne	N Gandler

Branch Reports

ACT Branch

Member Engagement

The ACT Branch EDC delivered two events solely focused on engaging members and networking. On 11 March, we celebrated Dietitians Day with an informal dinner at Elk and Pea Restaurant, with 12 local dietitians in attendance. Several attendees were new to the ACT region and the event provided an opportunity to meet other dietitians in various areas of the profession.

In October, the EDC also coordinated a trivia night event at the Duxton's Oak Room restaurant. Sixteen members attended the event and there was considerable positive feedback from attendees, despite placing third-last in the trivia.

In early 2016, the EDC congratulated Katherine Cherry for her achievements throughout the Masters of Nutrition and Dietetics program at the University of Canberra, by awarding her with the Student Award and complimentary one-year membership of DAA. The EDC provided Jacinta Bryce with a CPD grant to attend the Annual Members Update and President Visit event in November 2016.

We also thanked our outgoing chairperson, Holly Smith, for her contribution to the ACT Branch EDC.

Professional Development

The annual student event was held in April 2016 at the EQ café in Deakin and was well attended by students. The event included a panel of dietitians from a variety of fields, speaking on their experiences in the dietetic profession and possible career pathways. The panel include Duane Mellor, Associate Professor at University of Canberra; Susan Davies, food service dietitian at The Canberra Hospital; Kim Crawley, senior

nutritionist at FSANZ and Caroline Salisbury, private practice dietitian in Canberra.

The highly-anticipated Dietitian Update Day was held on Wednesday 14 September at the Pavilion on Northbourne. The sell-out event saw five speakers deliver the latest industry knowledge across a range of current topics. Pip Golley from ACT Health, Women, Youth and Children, gave an update on childhood obesity and the SKIP program. Leanne Elliston, the program manager at Nutrition Australia, discussed the services provided by Nutrition Australia in Canberra. Danielle Ballantyne, a food data analyst from FSANZ, presented figures from recent studies and ABS statistics on the consumption of added sugars and adherence to the Australian Dietary Guidelines. Jane Kellett, course convenor from the University of Canberra, spoke about her PhD research in malnutrition among our ageing population. Kate Gemmell, a sports dietitian at ACTAS, discussed three athlete case studies and the challenges she faces as a sports dietitian. Due to its popularity, we will deliver a similar format for another Dietitian Update Day in 2017.

We were unable to deliver our planned CPD event focusing on nutrition support due to the loss of several EDC members (including our chair), as well as a lack of sponsorship. This event will be postponed until the EDC can find the appropriate resources.

The Annual Members Update and President Visit was held on 17 November, directly after the Special General Meeting. Chairperson Clare Wolski presented on the ACT Branch EDC's 2016 events and outlined the plans for 2017. DAA President Liz Kellett and CEO Claire Hewat answered a range of questions regarding the future DAA website and plans relating to the association. The 20 attendees then enjoyed a seminar from local executive coach and business owner Kim Vella on building credibility as a leader, manager or employee.

NSW Branch

Member Engagement

NSW DAA members had the opportunity to apply for CPD grants to support their learning objectives.

Grant recipients this year were Tina Martin (Major Rural Grant \$1,000) and Miriam Chin (Major Metro Grant \$1,000). The Joan Woodhill Prize for Excellence in Research (\$500) was presented to Fiona Simpson.

Chairperson allocated awards (Statement of Contribution and Thanks) were instituted after the end-of-year event and were highly sought-after by the executive committee members. Award recipients in 2016 were Corinne Tighe – Award for outstanding effort in organising the ‘Conversations in Nutrition and ABM 2016’ with minimal support; Kirstie Bell – Award for outstanding effort in maintaining secretarial duties for the EDC while taking on convenor of the Diabetes IG role and organising a Dietitians in Private Practice Webinar; Caitlin McMaster – award for tireless support of the EDC and organising and facilitating a complex webinar with the Public Health IG.

Several engagement activities were run to assist with recruiting and retaining volunteers and members of DAA. These included monthly teleconference branch meetings on the first Wednesday of every month to help maintain the engagement of volunteers. One of these was also conducted as a face-to-face meeting to assist in building rapport and engagement. Each event was run by volunteer working groups with a group-appointed lead.

Active recruitment of volunteers assisted with the running of the end-of-year event and ABM. Active engagement of student members ensured the provision of regular updates to their student cohorts on branch activities. We also allocated time to students in the monthly TC agenda to provide them a voice for feedback

and questions and to increase engagement. The Student Liaison Officer position was maintained to encourage involvement of student members.

The primary networking events were held in both rural and metro areas this year and included:

- Dietetics: Where to from here? Student Awards Event March 2016 with 58 participants
- Diabetes Rural Event. Onsite networking + video link June 2016 with 34 participants
- Conversations in Nutrition + ABM + Social Event. Ad hoc opportunity for networking with other attendees at the event (this event was also video-conferenced to rural sites and recorded for DINER) November 2016 with 48 participants (10 video-conferences and eight speakers).

All events were well attended by a diverse range of dietitians and some students and received very valuable feedback. The NSW EDC team were keenly focused on reaching everyone in the room to ensure they felt welcome. Several participants commented on this personalised attention, saying that it made them feel more comfortable in the environment and more willing to come again.

Professional Development

Three CPD events were conducted in 2016, a combination of face-to-face events and webinars. They included:

- Diabetes Dilemmas Rural Event. June 2016. Face-to-face and video link. Translating Research into Practice. The event was very well received with 34 participants, 70% of whom were CSU trained dietitians. Some students also attended
- Conversations in Nutrition. November 2016. End-of-year event + ABM + President and Awards + Social Event. 40 participants (including face-to-face attendees and those

joining the video link). This event received excellent feedback on the breadth of topics on offer, the speakers and the networking opportunity. The attendance by the CEO and president allowed for robust conversation on topical issues. Over 50 certificates of appreciation were awarded. Most attendees expressed that they would like more time with the CEO and president, with a summary on the year just gone as well as a brief update on the year ahead. Catering was a stand-out at this function

- Webinar. December 2016. Public Health IG. A very well received webinar with follow-up email from Nicole Senior to congratulate all organisers on the quality of the speakers and the event. 23 participants (three speakers).

A Dietitians in Private Practice Webinar was organised by the EDC for this year but has been postponed to Feb 2017 due to speaker availability.

Northern Territory Branch

Member Engagement

In 2016, there were multiple member engagement events. Two were in Alice Springs, one held earlier in the year around Dietitians Day and the second in December as an annual members' update. A networking event in Darwin will be held on the same day for DAA members. The event in Alice Springs earlier in the year was attended by 10 DAA members. The event was free to attend; however, it was an activity-based event (tenpin bowling) where members had the choice of playing at their own cost. The event was well received and requests for future activity-based events were provided. For DAA members in Darwin, feedback was that it is best to have a networking component at the end of a professional development event. Due to the unforeseen circumstances with the second CPD

event being cancelled, the members' networking event did not go ahead. This feedback has been taken into consideration for 2017. Requests for ongoing members' events were: free events with the option of participating in activities such as lawn bowls, picnic in the park and drinks post-CPD events.

Grants awarded in 2016 were offered to two recipients; however, only one member could accept and utilise this grant. For 2017, the branch EDC are looking at making the grants more accessible and smaller for members to use.

Thank you to our media spokesperson Natasha Murray for her contributions.

This year, the branch EDC contributed to two areas of policy development: distribution of surveys for the national Meals on Wheels survey on behalf of Karen Walton and the University of Wollongong; and feedback on the Food Security Policy.

Professional Development

The NT Branch EDC organised and delivered one professional development opportunity throughout 2016. Nutritional Considerations in Pregnancy was held on Thursday 28 April 2016. This full-day event offered face-to-face presentations in Alice Springs. Videoconference options to Darwin and Katherine regions increased engagement and attendance of DAA members across the Territory. The event was well received with eight members in Alice Springs attending face-to-face and two members via videoconference. Feedback indicated that the event was highly successful and the topic and speakers were rated as excellent. Thank you to Flynn Drive and Northern Territory Government for providing facilities free of charge.

A second event was planned for the second half of 2016 on social media and technology in practice for Territorian members. Due to unforeseen circumstances, the event was postponed until 2017.

Queensland Branch

No report submitted in time for publication

SA Branch

Member Engagement

Based on feedback from previous CPD events, the SA Branch EDC aimed to provide CPD events applicable to a wide range of dietetic practitioners, including research, private practice and clinical and community fields. The branch EDC also submitted several newsletter articles to promote the work of DAA to the membership.

DAA student prize results for 2015 were unavailable at the time of the last annual report. The Most Outstanding Student prize for 2015 from Flinders University was Gladys Lim Huiyun. The Most Outstanding Student prize from University of South Australia for 2015 was Juliet White (received the award April 2016). For 2016, the recipient was Mark Snowball (to receive the award in 2017).

SA Branch received five applications for CPD grants to attend the National Conference in Melbourne. The top-ranked applications were awarded to two SA members: Megan Rebuli (\$550) and Nicole Wright (\$450). In addition, the SA Branch EDC provided a CPD grant to Olivia Farrer to attend the Extended Scope of Practice. We had fewer members apply for CPD grants to attend the local EDC events and hence in 2017 will allocate a greater proportion of the CPD grants to members to attend the National Conference.

Additionally, the SA EDC have sought ways to thank members for their contributions. Individual email invites and 'thank you's' to volunteers to be recognised at the president's talk were sent.

This year the SA EDC was involved in the AHWLW launch event in February. The SA Branch EDC was integral to the running of this event through

organising volunteers, approaching local celebrities and planning and running activities including smoothie bikes and a photo booth with the #healthyselfie hashtag.

Professional Development

Three CPD events were held this year:

1. The event 'Maintaining a client-centred approach to management of malnutrition' was held in a face-to-face format in June. The event had over 20 registrants and seven well received speakers on various issues pertaining to dietitians working with older adults and dealing with consequences of malnutrition. Evaluation of the event was positive (13 responses) particularly for content and location of the event.
2. The event 'Dietitians: Working outside the box' on extended scope of practice was held in October. There were 18 registrations for this event, three of whom attended from interstate. The SA EDC were disappointed with the number of registrations for this event.
3. A 'how to get that job' event was held in November with a focus on student attendance. We had 25-30 attendees and overall feedback on the night was positive.

While the EDC sought options for teleconferencing or webinar recordings to be available for the rural/remote membership and those unable to attend face-to-face sessions for other reasons, these options were outside of the allocated budget for each event.

TAS Branch

Member Engagement

As the first Member Engagement Officer in the newly formed Tasmanian Engagement and Development Committee, Georgia Rossetto has taken the lead welcoming new dietitians to the state, and linking them with other dietitians who

work in their geographic location or area of practice. The branch EDC has received positive responses from new dietitians that this has helped them feel more connected when they moved to the state, and that they feel a part of the dietitian community in the state. As such the branch EDC plans to continue this activity next year, and to strengthen our social networks to ensure that all new dietitians in the state feel welcomed and connected.

Member engagement activities this year have included:

- A networking session via videoconference for dietitians across the state in June attended by 19 dietitians
- A social dinner and drinks event in Devonport in October attended by 27 dietitians
- An informal breakfast in Devonport in October attended by 41 dietitians
- A dietitian's lunch in Launceston for Dieticians Day.

Private dietitians in the north and north west of Tasmania also organised several social events through their informal networks, which have proven to be a fantastic way for dietitians in private practice to connect and support one another.

Four Tasmanian dietitians were awarded CPD grants for 2016. Alison Ward, Varitha Kinghorn and Chicco Chia were all awarded \$500 to attend the DAA National Conference in Melbourne in May, and Ashley Hoogesteger was awarded \$500 to attend a renal nutrition program, which will be held in January 2017.

Judy Seal and Sandra Murray were both recognised for their substantial contributions to the dietetic profession over the past three years, through DAA awards of merit. Varitha Kinghorn was also given an honourable mention in the DAA Young Achievers Award. Sandra, Judy and

Varitha were all presented with these awards at the annual Tasmanian Weekend Workshop.

Professional Development

At the end of 2015, the Tasmanian EDC surveyed members about their professional development preferences for 2016. The results of this survey were used to plan CPD events for the year. Members indicated a diverse range of interests, including the non-diet approach, specific management of allergies and intolerances, eating competence, and paediatric oncology and weight management.

In June, the annual one-day workshop was held via videoconference. Speaker Fiona Willer attended in person at the Hobart site, with dietitians from Launceston and Burnie attending via videoconference. The workshop focussed on two key topics: strengthening self-compassion to build personal and professional resilience when supporting clients, and examining the current evidence base for the non-diet approach in clinical practice. Local dietitians Alison Ward and Alison Graham also presented on Ellyn Satter's eating competence model. Attendance of this event was similar to recent years, with 24 in-person attendees at the Hobart site, and a further 10 joining via videoconference. Feedback from the event was positive, with attendees remarking on Fiona Willer's articulate, thought-provoking and inspiring presentation.

In October, the Tasmanian EDC hosted the state's annual weekend workshop in Devonport. This is a face-to-face professional development course. It received strong attendance of 42 dietitians (approximately half the registered APDs in the state).

Daniella Tassoni from the Royal Children's Hospital presented on paediatric weight management in a clinical setting, and Nick Dunn from Diet Solutions in Melbourne presented on management of irritable bowel syndrome, and updated Tasmanian dietitians on current evidence and best practice principles.

Alongside our interstate keynote speakers, local dietitians presented on their work and attended a workshop on preparing abstracts for conferences. As Tasmania is due to host the National DAA Conference in 2017, the weekend was used to trial two new presentation techniques which will be offered at the conference. These included 'pecha kucha,, a fast-paced, dynamic presentation style, and 'speed geeking', which involves roundtable discussions to allow presenters to connect more directly with their audience.

While the evaluation survey for the weekend workshop has not closed at time of writing, informal feedback from the day suggested that both keynote speakers were highly valued by attendees. The pecha kucha style presentations were seen as fun and engaging, although pecha kucha presenters felt it would have helped to see an example in order to prepare more effectively.

VIC Branch

No report submitted in time for publication

WA Branch

Member Engagement

Engagement activities conducted in 2016 were held on Dietitians Day and at the WA symposium. The Dietitians Day event had 15 attendees who provided a very positive evaluation of the event, with a request to continue more frequent networking events. The symposium sundowner achieved a greater-than-predicted attendance rate, including students, graduates, rural members, and those new to WA.

CPD grants were divided into two \$750 grants for attendance at the 33rd National Conference and two \$500 grants for local CPD events. The recipients of the National Conference grants were Paul O'Neil, from Sir Charles Gairdner

Hospital, and Jane Porter, from Fiona Stanley Hospital. Both recipients were presenters at the conference. The recipients of the local CPD grants were Rachael Nugent and Laurissa Tieleman, who used the funds to attend the WA symposium.

Awards presented by the branch were: The Underwood Award (Curtin University) to Emma Smyth for the graduating class of 2015, and the Most Outstanding Dietetic Student Award (Edith Cowan University) to Charlotte Wilson. Merit awards nominated by the branch and awarded at the National Conference were for: Sharonna Mossenson, Charlene Grosse, Patricia Marshall, and Margaret Hayes.

Professional Development

Two clinical update events were provided in 2016. An intestinal failure event attracted 45 face-to-face attendees and 15 via videoconference. Participants were particularly impressed with the speakers and appreciated the rural case study collaboration with one of the metro hospitals. The other clinical event was regarding the management of non-complex growth faltering in infants. This event had 25 face-to-face attendees and an extra 15 attended via videoconference. The feedback received was that attendees were very pleased with the information learnt.

Unfortunately, a planned abstract writing event was cancelled due to low registration numbers. The Community and Public Health Update was postponed until 2017.

The most successful CPD event for 2016 was the WA Symposium in November. This was an all-day event that included the Annual Members Update breakfast, The Meet the CEO and President session, four keynote speakers, an afternoon of concurrent clinical and public health research presentations, and a sundowner. Registrations exceeded predictions and had to allow for a 20% increase in attendance, with 120 attending.

Interest Group Summary

IG	Members	Meetings	Events	Reg. No.	Projects	Advocacy
Bariatric Surgery	831	ff 1, TC 4	W – Nutrition Support in Managing Bariatric Complications	23(56)	Establishing a mentoring/supervision program Scoping and Development of a Bariatric Surgery CAL course	Nil
Cystic fibrosis	286	ff 1 TC 60	Nil		Nutrition Guidelines for Cystic Fibrosis in Australia and New Zealand (incorporating PEN pathway) Created DAA resource on appropriateness of paleo diets and cystic fibrosis	Nil
Corporate Nutrition	701	ff 2, TC 5	2016 Nutrition Trends and Insights	119 (24 VC)	Role statement development	Nil
			W – Diverse Dietitians: Exploring roles in Corporate Nutrition – jointly with NSW EDC	19(7)		
Diabetes	2309	ff 9, TC 5	Diabetes update Day – joint event Diabetes IG	156	Role statement development	Nil

IG	Members	Meetings	Events	Reg. No.	Projects	Advocacy
			Vic Chapter and Vic Branch EDC			
			Diets for diabetes – why ‘cruel’ is sometimes kind	64		
Dietitians in the private sector	1998	ff 3, TC 3	W – Technology in Private Practice	22(25)	Role statement development	Nil
			W – Opportunities and Challenges in Private Practice	75(72)		
Disability IG	544	ff 1, TC 4	Contribution to Education in Nutrition, NDIS: Working in a Social Outcomes Model Webinar		<ul style="list-style-type: none"> • Role statement development • Name change from Nutrition and Disability IG to Disability IG 	Advocating for dietetic services and optimal nutrition for people with a disability within the NDIS
Eating disorders	1144	ff 1, TC 14	W – <i>The Eating Disorder Healthy Eating Guide</i>	47(46)	<ul style="list-style-type: none"> • Resources review and update • Review role statement • Develop Guidelines for the Nutritional Management of Anorexia Nervosa in Adults in 	To increase the recognition of APDs working in mental health, with the aim of improved Medicare benefits for patients.
			W – Enhancing motivation to change in those with eating disorders	36(106)		

IG	Members	Meetings	Events	Reg. No.	Projects	Advocacy
			Basics and Beyond: Nutritional Management of Adult Eating Disorders in the Community including counselling skills and case studies	79	<ul style="list-style-type: none"> PEN format and with a practical guide for practitioners EDIG newsletter 	
Emerging dietitians	593	ff 1 TC 4	Creating your own opportunities	31	<ul style="list-style-type: none"> University nutrition club mapping project 	DAA accreditation standards submission
Food allergy and intolerance	1813	ff 7, TC nil	W – Coeliac disease Part 3: How to teach reading a food label for gluten	20(71)	<ul style="list-style-type: none"> Newsletter 	Nil
			Food chemical intolerance overview	48		
			C – Food intolerance workshop			
			W – Introduction of complementary foods: the pathways to recent changes and practical tips	39(13)		

IG	Members	Meetings	Events	Reg. No.	Projects	Advocacy
Food and environment	472	ff 1, TC 9	W – Biodiversity and dietary diversity: exploring the links	15(19)	Nil	<ul style="list-style-type: none"> Attended climate change roundtable
Food service	758	ff 1, TC 2	Making menus and more... tools for change' joint with Vic Branch EDC	84	Menu Audit Tool for Aged Care homes	Nil
Gastroenterology	2023	ff 0, TC 1	Nil		Gastro IG Newsletter	Nil
HIV	176	ff 7 TC 7	Nil		Resource review and update	Nil
Indigenous	515	ff 0, TC 1	C – Cultural responsiveness		<ul style="list-style-type: none"> Reconciliation action plan development 	<ul style="list-style-type: none"> Feedback on food security for Indigenous people's policy
Mental health	754	ff 1 TC 10	W – Psychotropic medications: implications for dietitians	23(17)	<ul style="list-style-type: none"> Reviewed, undated and developed MHANDi Developed PEN pathways 	Nil
			W – Dietitians and exercise physiologists as core mental health team members	16(5)		
Nutrition informatics	377	ff 0, TC 9	Nil		<ul style="list-style-type: none"> Role statement 	Nil

IG	Members	Meetings	Events	Reg. No.	Projects	Advocacy
					<ul style="list-style-type: none"> Newsletter 	
Nutrition support	1577	ff13 TC o	Nutrition Support for Beginners – Enteral Nutrition (morning workshop) (NSW)	31	<ul style="list-style-type: none"> Role statement 	Nil
			Nutrition Support for Beginners – Enteral Nutrition (afternoon workshop) (NSW)	32		
			Making every mouthful count (SA)	22		
			Nutrition Support for Beginners (Vic)	62		
Obesity	1996	ff o TC 6	Nil		<ul style="list-style-type: none"> Name changed from Obesity IG to Health, Behaviour and Weight Management IG 	Nil
Oncology	1073	ff 5 TC o	Nil		Nil	Nil
Public health and community nutrition	1233	ff 1 TC o	C – IG meeting – National Nutrition Policy		Nil	<ul style="list-style-type: none"> Joint statement from DAA, PHAA, Nutrition Australia on the National Nutrition Policy

IG	Members	Meetings	Events	Reg. No.	Projects	Advocacy
Rehabilitation and aged care – not submitted	1157	ff 2 TC 5	W – Nutrition and Palliative Care: negotiating individualised care	41(41)	<ul style="list-style-type: none"> • Menu Audit Tool 	Nil
Renal	922	ff 17 TC 3	ANZSN Dietitians Education Day joint with DAA		<ul style="list-style-type: none"> • Obesity in CKD consensus guideline development 	<ul style="list-style-type: none"> • Review and update workforce document • Potassium labelling

ff = face to face, TC = teleconference, VC = videoconference, W = webinar, C = 2015 DAA conference workshop, reg. no in brackets is webinar recording registrations

Membership Statistics

APDs by Branch

2016	ACT	NSW	NT	QLD	SA	TAS	VIC	WA	O/S	Total
Financial	193	1760	63	1366	416	88	1512	502	369	6269
Deferred	19	169	4	89	45	4	144	38	25	542
Total	212	1929	67	1455	461	92	1656	540	394	6811

Membership according to Financial Status by Branch 2016

Category	ACT	NSW	NT	QLD	SA	TAS	VIC	WA	OTHER	Total
Paid work more than 20 hours per week	104	884	48	724	195	45	800	248	1	3046
Paid work less than 20 hours per week	31	520	8	338	118	31	402	146	0	1595
Currently not working – Unemployed	9	104	4	75	24	5	84	27	8	341
Currently not working – Career break/parental leave	8	56	2	45	14	2	52	20	5	204
Currently not working – Full-time study	6	44	0	35	12	2	28	7	1	135
Not working in nutrition or dietetics	1	16	0	7	2	1	11	3	1	42
Overseas – working outside Australia	0	0	0	0	0	0	0	0	369	369
Retired	3	19	1	8	3	1	17	2	0	54
Student	27	93	0	134	47	1	115	45	0	463
Honorary life member	3	3	0	1	1	0	1	2	0	11
Honorary member	0	1	0	0	0	0	0	1	0	2
Affiliate (overseas)	0	0	0	0	0	0	0	0	8	8
Total	192	1740	63	1367	416	90	1,510	501	393	6,269

Comparison of Membership Categories

Membership Numbers - Last 5 Years	2011	2012	2013	2014	2015	2016
Working	3379	3593	3871	4157	4390	4641
Currently not working	619	649	677	736	688	680
Not working in a related industry	24	31	26	38	25	42
Overseas	198	234	261	292	344	369
Retired	44	43	47	46	52	54
Student dietitian	499	435	447	440	357	463
Honorary Life and Honorary	12	13	11	11	13	13
Affiliate	10	6	11	3	2	11
Associate	64	65	59	70	23	nil
Total	4849	5069	5410	5793	5894	6269
% increase from previous year	8	4.5	6.7	7	1.7	6.4
Deferred	263**	325	395	202	231	325
Resignations	18	21	12	20	4	24
Reinstatements	252	457	428	303	538	514
Lapsed	235	351	260	289	417	253
Suspended/Expelled	0	2	1	0	1	0

**Includes all current deferred (three years), previous records current year only

Awards Prizes Scholarships

Outstanding Contribution Award



Anne Swain

Dr Anne Swain has dedicated her working life to her patients, both in research and clinical care. In recent years, she has added the mantle of

mentor to the list of achievements, guiding staff to continue researching and supporting dietitians at the coalface to provide evidence-based care for their patients. She has been diligent and tireless in her work and support of both patients and dietitians. In the eventuality of her retirement, hopefully still a long way off, she will leave a rich legacy of patient-centred, evidence-based management of food-sensitive patients.



Jan Plain

Jan Plain has been inspirational in leading the Mental Health IG from its beginnings in 2008 until 2016. Her passion and drive for addressing the physical health needs of

mental health clients has been instrumental in raising awareness and advancing the cause of dietitians working in this area. This advocacy has reached dietitians as well as the broader mental health sector via the IG MHANDi Project, CPD events, publications and submissions, the development of a role statement for dietitians in mental health, and the growth from inception to an IG to over 700 members.



Judi Porter

Judi Porter is a committed DAA member and leader who gives generously of her time to advance the profession, particularly in the areas of research, publication and CPD. As chair of the Melbourne 2016 National Conference SSPC, she led the development of an outstanding scientific program which resulted in the largest National Conference as well as a highly successful one. Her longstanding commitment to the journal as an associate editor and more recently as the systematic review editor on the editorial board and member of the JSPC has been outstanding.

DAA Young Achiever Award in Memory of Joan Mary Woodhill



Robyn Delbridge

Robyn Delbridge is a passionate dietitian who has worked in nutrition promotion for Aboriginal communities for nearly ten years. She has been recognised as a leader in the discipline through her appointment to the DAA Board relatively early in her career, where she contributes at the highest level of the organisation. Robyn has also previously acted as convenor of the Indigenous Nutrition IG, which opened her eyes to the needs of the dietetic workforce in the Aboriginal health sector, and led her to initiate a novel workforce support project 'Community of Practice for Dietitians working in Aboriginal Health'. This project focuses on strengthening the workforce and supporting dietitians to improve their practice, and is one example of Robyn's proactive approach and commitment to her peers and to the field of Aboriginal health. Her ongoing high-level leadership and service to the dietetics

profession recommend Robyn for the Young Achiever's Award.

Honourable Mentions:

Lee-Anne Chapple

Varitha Kinghorn

Award of Merit (Branch)



Claire Blake

Claire Blake has initiated and developed a successful model of care where dietitians are credentialed in extended scope of practice in the management of

gastrostomies post-insertion at the RBWH in Queensland. The outcomes of the model of care include timely patient care, reduced medical/nursing clinical transactions and proactive management of complications, thereby improving patient experience. Claire has successfully gained funding to further develop and pilot a model for credentialing of regional/rural dietitians for extended scope of practice in the management of gastrostomy. This demonstrates the support of the professional development of fellow APDs and furthermore contributes to the growth of the profession within the state. This innovative extended scope of practice also demonstrates excellence in practice that has shown in improved patient experience.



Jodie Ellis

Jodie Ellis has volunteered her time to the role of Nutrition and Disability IG Convenor for nine years on top of her busy work schedule. During this time,

she has been involved in various CPD events including assisting in obtaining funding for and developing a series of disability webinars (now found on DINER), development and delivery of DAA conference workshops, development of the disability role statement, and involvement in several advocacy activities, most recently NDIS advocacy.



Judy Seal

As a public health nutritionist, Judy's contributions to the areas of food labelling laws, folic acid and iodine status of the Tasmanian population have produced significant

benefits to the health of the Tasmanian population. Since 2013, Judy has played a key role in successfully advocating for a continuing focus and data collection in the area of iodine status in Tasmanian school children.



Kacie Dickinson

Kacie Dickinson's outstanding contribution to the DAA SA Branch and to the profession is recognised and acknowledged by her fellow branch members.

Kacie has volunteered her time to act as Treasurer for the branch between 2011 and 2015 and as Member Engagement Officer in 2016. She has also contributed substantially to organisational activities of the branch, including professional development events and community initiatives. She is greatly respected as a leader of the branch and as an educator and researcher in the field of Nutrition and Dietetics. Her enthusiasm, dedication and contribution to the profession are inspiring.



Sandy Murray

As an experienced researcher and dietitian, Sandy Murray is a national leader in local food systems and food security research. Over the past three years, she has played an integral

role in developing a strong collaborative research partnership that brought together the university, Primary Health Network and the Heart Foundation. Her work in food security has had a significant impact in recent years at a state-wide level. Her research has influenced local food systems and availability of fresh fruit and vegetables within the state.

Barbara Chester Award



Jan Hill

Jan Hill has worked as a clinical dietitian for over 25 years, during which she has held numerous leadership positions and been seconded several times into state-wide roles.

Jan is a highly respected dietetic leader who has led development of policy and processes related to malnutrition prevention and management at a state-wide level.

Lecture in Honour



Presented by Helen Truby in Honour of: Fiona Cumming.

Although now retired, Fiona had an extensive career as an academic, researcher and lead dietitian at both Food Standards Australia and New Zealand and the Therapeutic Goods Administration, pioneering dietetics within these large national departments. In these roles, Fiona was the principal scientific advisor of the Therapeutic Goods Administration, the agency establishment group which is developing the Australia New Zealand Therapeutic Products Authority (ANZTPA). Fiona was Acting General Manager of Food Standards at FSANZ and in this role, was recognised as an authority in her field.

Fiona also was a member of the academic team at the Department of Human Nutrition, Deakin University.

Fiona was a previous DAA national service award recipient. She delivered the Margaret Shoobridge lecture in 1989, a presentation titled 'Women in Dietetics'.

Fiona continues to participate within the profession. She is listed as an author/peer reviewer for PEN since April 2013.



Helen Truby PhD, MHumNutr, BSc (Hons), RPHNutr, AdvAPD)

Professor Helen Truby has an outstanding record as a clinical dietitian and now as a leading academic in Australia and the UK.

Helen is currently employed as Professor and Head of the Nutrition and Dietetics department at Monash University.

Helen has made significant contributions to the profession through her clinical, research and teaching achievements. She has developed national and international partnerships for collaborative research, published widely and received significant grants for research funding. Helen has achieved Advanced APD status within the DAA and has been an active member of the association for several years. Her roles include membership of the Queensland executive committee, chair of the Professional Development Sub-committee (2009-2011) and membership of the Scientific Program Committee for the International Congress of Dietetics (2012).

President's Award for Innovation

Alice Gibson

Alice's winning entry was an innovative method she developed using the hands as a portion size estimation aid.



Highly Commended
Stephanie Notaras

Nutrition and Dietetics Emerging Researcher Award

Li Kheng Chai

The 2016 Emerging Researcher Award was for her article, *Disparities exist between the Australian Guide to Healthy Eating and the dietary intakes of young children aged 2 to 3 years*, which was accepted for publication in *Nutrition & Dietetics* in June 2015.



2016 DAA Fay McDonald Scholarship Winners

The DAA Fay McDonald Scholarship provides financial support for approved further study related to developing professional practice in food service management.

This scholarship was not awarded in 2016.

Excellence in Journalism

Paul Goodyer

The Nutrition Journalism Award acknowledges and celebrates quality nutrition reporting by Australian journalists. In 2016 for the first time, journalists could choose to submit to either the short-lead or long-lead category of DAA's Nutrition Journalism Award. Juliette Steen won the short lead category for her article *Forget everything, this is what a 'Healthy Diet' means*, which featured in *The Huffington Post Australia*. Alice Ellis won the long-lead category for her article *The raw truth about meat and cancer*, which featured in *Women's Health* magazine. Four people were also awarded Highly Commended. The winner from each category received a \$2,000 cash prize, a certificate and promotion to DAA members, the public and peers.



journalists could choose to submit to either the short-lead or long-lead category of DAA's Nutrition Journalism Award. Juliette Steen won the short lead category for her article *Forget everything, this is what a 'Healthy Diet'*

Recognition of Meritorious Service – Staff



Kristy Bartlett

Kristy has consistently demonstrated a strong team focus. She has an unwavering ability to remain calm and measured even in stressful situations.

Kristy transitioned into ARJS unit at a busy and critical time and demonstrated a strong commitment not only to the work of the accreditation manager, but the broader role of supporting the association at a challenging time. She managed significant and demanding workloads with the minimum amount of disruption and has shown an outstanding commitment to team work and professionalism across all her tasks. Kristy also graciously gave generously of her time to assist PSU in managing a challenging situation with staff transitions by providing training and handover to her previous co-workers.



Paul Wilkinson

Paul goes beyond the call of duty in many ways, particularly in taking on a range of activities well beyond his ascribed role and often in his own time. He has been instrumental in steering

the development of the new DAA database using his high-level IT skills and has used his considerable photography and filmmaking skills to develop high-quality material for a range of DAA and PEN projects, which has saved substantial sums of money for the association. His commitment to DAA is outstanding.

Five-Year Staff Service Awards

Recipients for 2016 were:

Fiona McKendry

Amy Lewis

DIETITIANS ASSOCIATION OF AUSTRALIA

ANNUAL REPORT

FOR THE YEAR ENDED

31 DECEMBER 2016

Dietitians Association of Australia

ABN: 34 008 521 480

Annual report - 31 December 2016

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Directors' Report

Your directors present their report on Dietitians Association of Australia, the Company, for the year ended 31 December 2016.

Directors

The following persons were directors of Dietitians Association of Australia during the whole of the financial year and up to the date of this report:

Elizabeth Kellett - President
Philip Juffs – Vice President
Kim Crawley – Director responsible for Finance
Melissa Armstrong - Director
Robyn Delbridge - Director
Karen Walton - Director
Gabrielle O’Kane (appointed May 2016)
Robyn Littlewood (appointed May 2016)
Danielle Gallegos – Director (resigned May 2016)
Melanie McGrice – Director (resigned May 2016)

Company Secretary

The following person held the position of company secretary at the end of the financial year:

Claire Hewat

Experience and expertise

In 2004 Claire was the first Accredited Practising Dietitian to be appointed to the position of Chief Executive Officer of DAA. Prior to this she had been a Director on the DAA Board for four years and a member of the NSW Branch Executive for seven years as well as undertaking a number of other voluntary roles in DAA.

Claire's role is overall management of the association's four divisions of Member services and Operations, Professional Service, Communications and Marketing and Accreditation and Recognition Services as well as policy development, representation and media spokesperson. Claire has had many years of experience as a dietitian in the areas of clinical, food service, community and public health nutrition, diabetes education and private practice and in various aspects of health service management.

Qualifications

BSc (Hons 1), DipNutrDiet, Dip Management, AdvAPD

Principal activities

The principal activities of the Company were to foster and develop dietetics and to advocate for better nutrition for all in Australia, to promote the value and effectiveness of dietetics, to ensure high standards for the qualification of dietitians and to support and promote the professional practice of dietetics.

Objectives, strategies and key performance measures

The key objectives of the Company, both short and long term, are as follows:

- (a) Deliver effectively and efficiently on ongoing core services
- (b) Ensure a sustainable financial base
- (c) Support members to achieve excellence in practice
- (d) Increase opportunities for members
- (e) Influence government policy
- (f) Influence the food supply

A wide range of strategies are employed against these objectives and are described in the Strategic Plan and the Annual Plans which evolved from these objectives.

The Company measures its performance by a range of both qualitative and quantitative indicators. These indicators are used by the directors to ensure the Company is remaining financially sustainable and meeting its other objectives in line with the Strategic Plan.

Directors' Report continued

Dividends

Dietitians Association of Australia is a company limited by guarantee and as such is prohibited from paying dividends.

Review of operations

The profit from ordinary activities after income tax amounted to \$43,796 (31 December 2015: Loss \$333,023).

Significant changes in the state of affairs

No significant change in the nature of the Company's activities occurred during the financial year.

Matters subsequent to the end of the financial year

No matter or circumstance has arisen since 31 December 2016 that has significantly affected, or may significantly affect:

- (a) the company's operations in future financial years, or
- (b) the results of those operations in future financial years, or
- (c) the company's state of affairs in future financial years.

Environmental regulation

The company is not affected by any significant environmental regulation in respect of its operations.

Information on Directors

Elizabeth Kellett. *Chair- President (Appointed President in May 2013).*

Experience and expertise

Elizabeth is a Fellow of DAA who graduated as a dietitian from the University of Sydney in 1975, after completed a science degree at the University of Adelaide in 1973. She has worked in a range of organisations and settings in South Australia, including Chief Dietitian Adelaide Children's Hospital, and roles in community health and private practice. She worked in public health and nutrition education for 10 years at the Children's Health Development Foundation, where she led the nutrition component of the development of the original Australian Guide to Healthy Eating. Her most recent position was Manager of Dietetics and Nutrition at Flinders Medical Centre which she held for 12 years, resigning in 2014 to concentrate on her role as President of DAA.

Elizabeth has held various roles on the DAA (SA) executive, including chairperson, and PD committees. Nationally, she chaired the conference organising committee for the 2000 and 2011 National conference in Adelaide. She has also been involved on a number of DAA committees, including the Conference Management committee, and chaired the Marketing Advisory committee. She was one of the two SA board members on the inaugural DAA (then AAD) board in 1976, and has been a current DAA board member for 9 years. Elizabeth is active in Dietetics in SA where involvement has included membership of the Department of Health Dietetics and Nutrition Advisory committee, and training of dietitians.

Qualifications

BSc, DipNutrDiet, FDAA.

Directors' Report continued

Information on directors (continued)

Phillip Juffs. *Vice President.*

Experience and expertise

Phillip is an Advanced Accredited Practising Dietitian. He completed a Bachelor of Science and a Graduate Diploma in Nutrition and Dietetics from QUT in 1997. He has worked as a Clinical Dietitian in Murwillumbah, Alice Springs, Scotland and London. He worked as a dietitian at Princess Alexandra Hospital Brisbane from 2003. Since 2006 he was Medical Team Leader and Renal Dietitian at Royal Brisbane and Women's Hospital, and spent 2012 in the role of Assistant Director of Nutrition & Dietetics. Phil manages Patient Food Services at RBWH. Phil has chaired the DAA Queensland Branch Executive, been Renal IG Convenor and sat on PEPDAC and MAC.

Qualifications

BAppSc, GradDipNutrDiet, GradCertHlthMgt, AdvAPD.

Kim Crawley. *Director Responsible for Finance.*

Experience and Expertise

Kim is an Advanced Accredited Practising Dietitian. She graduated as a dietitian, with a Bachelor of Science and a Graduate Diploma in Dietetics from Curtin University of Technology in 1998. In 2005 she completed a Masters in Public Policy from ANU. She has worked as a community dietitian in WA and ACT, and was the Lead Professional for Nutrition and Dietetics for the ACT Government Health Directorate from 2006-2011. She worked for a short period as the Principal Policy Officer for Nutrition at WA Department of Health, and is currently employed as a Senior Nutritionist in the Public Health Nutrition section at FSANZ.

Kim was on the DAA Board between 2009 and 2011. More recently she has been on the Dietetic Credentialing Council and a member of the DAA Complaints Committee. In 2013, Kim was the recipient of an Outstanding Contribution Award.

Qualifications

AdvAPD, MPubPol, BSc (Nutrition), Grad Dip (Diet).

Melissa Armstrong. *Director.*

Experience and expertise

Melissa graduated from the University of Sydney with a Bachelor of Science and a Post Graduate Diploma in Nutrition and Dietetics in 1985. She has held clinical dietetic positions in a variety of hospital settings in Australia and the UK and has taught dietetic and diabetes educator students at several universities. Melissa is currently Manager of Nutrition and Dietetic Services at St Vincent's Hospital in Sydney. She has been a member of DAA since 1987, contributing to several state and national interest groups and committees for both DAA and the Australian Diabetes Educators Association over the past 20 years. She is currently in her second term as a Director on the Board of DAA, a member of the Australian Dietetics Council Accreditation Reviewer Pool and current Board representative on the Journal Strategic Planning Committee of Nutrition and Dietetics.

Qualifications

BSc, DipNutDiet, AdvAPD, CDE.

Directors' Report continued

Information on directors (continued)

Robyn Delbridge. *Director.*

Experience and expertise

Robyn is a Public Health Nutritionist at the Victorian Aboriginal Community Controlled Health Organisation in Collingwood, Melbourne. This role is a strategic nutrition role in Victorian Aboriginal health and includes social marketing, workforce, policy, advocacy, teaching and mentoring. She is committed to improving nutrition in Indigenous Communities, exemplified by her 10 year career in sector including as Community Dietitian at the Victorian Aboriginal Health Service in Melbourne, Dietitian for the Torres Strait Islands in QLD, and Dietitian in Bourke NSW. Robyn has demonstrated leadership within DAA and has been on the Board of Directors since 2013 and Director responsible for Food Regulation Advisory Committee since 2014. Robyn was previously the convenor of the Indigenous Nutrition IG and involved in advocacy within DAA. Robyn has initiated an important workforce development research project, 'Community of Practice for Dietitians working in Indigenous Health' and is involved as the mentoring facilitator and researcher.

Qualifications

BNutDiet, APD.

Karen Walton. *Director.*

Experience and expertise

Karen is an Associate Professor and the food service domain leader at the University of Wollongong. She is currently lecturing in nutrients and metabolism, dietetics, food service dietetics and research. Karen was the national co-convenor of the Dietitians Association of Australia (DAA) National Food Service Interest Group from 2004-2014. Her particular areas of research interest include food service dietetics and nutrition support for the elderly in the community, in hospitals and in residential aged care facilities.

Qualifications

PhD, MSc (Nutrition & Dietetics), BSc (Nutrition/Chemistry), AdvAPD

Robyn Littlewood. *Director (appointed in May 2016).*

Experience and Expertise

Dr Robyn Littlewood has been a paediatric clinical dietitian for over 19 years and is currently the Director of Dietetics and Food Services and Professional Lead for Nutrition and Dietetics at Children's Health Queensland as well as owner and Consultant: Child Health in Life and Disease Dietetics. She also holds the Co-Chair position, Queensland Child and Youth Clinical Network within the Clinical Excellence Division, Department of Health.

Robyn holds an Adjunct Associate Professor position with the Queensland University of Technology and a Senior Lecturer role at University of Queensland. She has completed both a Masters of Medical Science and PhD in the area of Paediatric Nutrition, a Grad Cert in Executive Leadership and is currently completing her MBA. Robyn continues to maintain a clinical position in the area of tertiary Paediatric Obesity for Children's Health Queensland and maintains special interests in the area of Paediatric Food Services and infant obesity prevention.

She has held several editorial board membership positions in the area of paediatric dietetics and has published over 50 international papers in the area of paediatric nutrition and rehabilitation, chronic disease, head injury, malnutrition and obesity

Qualifications

PhD, MMedSc, BSc, GradDip (Nut&Diet), GCEL, APD.

Directors' Report continued

Information on directors (continued)

Gabrielle O'Kane. *Director (appointed in May 2016).*

Experience and Expertise

Gabrielle is an Adv APD with a varied background in Nutrition and Dietetics spanning 35 years. Most of her dietetic experience has been in rural community health centres and private practice, having started her career at Royal Prince Alfred Hospital in Sydney. Her recent PhD thesis explored the social aspects of food system sustainability. Gabrielle is currently an assistant professor at University of Canberra, lecturing in food sociology, food and the environment and community and public health nutrition. Gabrielle has previously held voluntary positions at DAA as a Board member (2006-2008), chair of the former Practice Advisory Committee (PAC) (2005-2006) and member of the DAA NSW Branch Executive (2006). She is the current convener of the Food and Environment Interest Group

Qualifications

PhD, BSc, DipNut&Diet, DipEd, AdvAPD.

Melanie McGrice. *Director (resigned in May 2016).*

Experience and Expertise

Melanie is an Advanced Accredited Practising Dietitian and has been a member of DAA since 2001. She is the director of Nutrition Plus, a Melbourne-based dietetic practice where she is responsible for the financial and day to day management of the business. Melanie continues to work one day per week at a Melbourne based tertiary teaching hospital to maintain her clinical skills. She has also been a media spokesperson for DAA for over ten years. Melanie was awarded the Dietitian's Association of Australia 'Outstanding Contribution' award in 2012. She is passionate about raising the profile of Accredited Practising Dietitians as she whole-heartedly believes that APDs should be the first contact point for credible evidence-based dietary advice.

Qualifications

MNutr & Diet, AdvAPD.

Danielle Gallegos. *Director (resigned in May 2016).*

Experience and Expertise

Danielle is currently Associate Professor and Discipline Leader for Nutrition and Dietetics in the School of Exercise and Nutrition Sciences, Queensland University of Technology (QUT). She teaches community and public health nutrition in both the undergraduate and postgraduate programs, as well as leading the research stream for dietetic students. She is an active researcher in areas related to social nutrition including food literacy, food security and breastfeeding duration. Her particular area of interest is working with community groups who are potentially marginalised, including those experiencing levels of social disadvantage. Danielle has been a member of DAA since 1988 contributing in a number of different roles at the State and National level. She has worked across the continuum of practice from clinical dietetics through to public health nutrition practice in Queensland and Western Australia.

Qualifications

PhD, BSc, GradDip (Diet & Nut), AdvAPD, AN.

Dietitians Association of Australia

ABN: 34 008 521 480

Annual report - 31 December 2016

Meetings of Directors

The numbers of meetings of the company's board of directors and of each board committee held during the year ended 31 December 2016, and the numbers of meetings attended by each director were:

	Full meetings	
	A	B
Elizabeth Kellett	9	10
Philip Juffs	10	10
Melissa Armstrong	10	10
Robyn Delbridge	10	10
Karen Walton	9	10
Kim Crawley	10	10
Gabrielle O'Kane (appointed May 2016)	6	6
Robyn Littlewood (appointed May 2016)	4	6
Danielle Gallegos (stood down May 2016)	3	3
Melanie McGrice (stood down May 2016)	3	3

A = Number of meetings attended

B = Number of meetings held during the time the director held office or was a member of the committee during the period

Insurance of officers

During the financial year, Dietitians Association of Australia paid a premium of \$4,660 (2015: 4,694) to insure the directors and secretaries of the company.

The liabilities insured are legal costs that may be incurred in defending civil or criminal proceedings that may be brought against the officers in their capacity as officers of entities in the company, and any other payments arising from liabilities incurred by the officers in connection with such proceedings. This does not include such liabilities that arise from conduct involving a willful breach of duty by the officers or the improper use by the officers of their position or of information to gain advantage for themselves or someone else or to cause detriment to the company. It is not possible to apportion the premium between amounts relating to the insurance against legal costs and those relating to other liabilities.

Proceedings on behalf of the company

No person has applied to the Court under section 237 of the *Corporations Act 2001* for leave to bring proceedings on behalf of the company, or to intervene in any proceedings to which the company is a party, for the purpose of taking responsibility on behalf of the company for all or part of those proceedings.

Auditor's independence declaration

A copy of the auditor's independence declaration as required under section 307C of the *Corporations Act 2001* is set out on page 8.

This report is made in accordance with a resolution of directors.



Kim Crawley

Director

Dated 5 April 2017



Chartered Accountants

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AUSTRALIA

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DIETITIANS ASSOCIATION OF AUSTRALIA
AUDITOR'S INDEPENDENCE DECLARATION
UNDER SECTION 307C OF THE CORPORATIONS ACT 2001

ABN: 34 008 5221 480

I declare that, to the best of my knowledge and belief during the year ended 31 December 2016 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit, and
- (ii) any applicable code of professional conduct in relation to the audit.

A handwritten signature in black ink that reads 'Bandle McAneney & Co.' in a cursive style.

Bandle McAneney & Co.

A handwritten signature in black ink that appears to be 'Anthony J Bandle'.

Anthony J Bandle
Partner

Place: Canberra, ACT

Date: 5 April 2017

Dietitians Association of Australia

ABN: 34 008 521 480

Annual report - 31 December 2016

Statement of profit or loss and other comprehensive income For the year ended 31 December 2016

	Notes	Year Ended	
		31 December	31 December
		2016	2015
		\$	\$
Revenue from continuing operations	3	5,024,800	4,428,408
Advertising and marketing		(259,222)	(280,557)
Administrative expense	1(c)	(83,443)	(117,620)
Audit, tax and legal expense		(38,060)	(38,254)
Consultancy expense	1(c)	(113,838)	(101,061)
Depreciation and amortisation expense		(70,705)	(97,373)
Employee benefits expense		(2,277,819)	(2,139,258)
Membership services		(1,771,328)	(1,577,218)
Occupancy expense		(132,652)	(128,224)
Travel related expense	1(c)	(233,937)	(281,866)
Profit (Loss) for the period		<u>43,796</u>	<u>(333,023)</u>
Other comprehensive loss			
<i>Items that will not be reclassified to profit or loss</i>			
<i>Loss on revaluation of freehold buildings</i>		(21,760)	-
Total comprehensive income for the period		<u>22,036</u>	<u>(333,023)</u>
Total comprehensive income for the period is attributable to:			
Members of Dietitians Association of Australia		<u>22,036</u>	<u>(333,023)</u>

The above statement of profit or loss and other comprehensive income should be read in conjunction with the accompanying notes.

Dietitians Association of Australia

ABN: 34 008 521 480

Annual report - 31 December 2016

**Statement of financial position
For the year ended 31 December 2016**

		31 December 2016	31 December 2015
	Notes	\$	\$
ASSETS			
Current assets			
Cash and cash equivalents	5	712,230	1,054,531
Trade and other receivables	6	82,797	54,765
Inventories at cost		1,326	4,065
Held-to-maturity financial assets		580,000	350,000
Prepayments		125,463	109,577
Total current assets		<u>1,501,816</u>	<u>1,572,938</u>
Non-current assets			
Property, plant and equipment	7	601,420	623,290
Investment properties	8	200,000	200,000
Intangible assets	9	322,206	214,765
Total non-current assets		<u>1,123,626</u>	<u>1,038,055</u>
Total assets		<u>2,625,442</u>	<u>2,610,993</u>
LIABILITIES			
Current liabilities			
Trade and other payables	10	364,675	366,510
Deferred income		197,166	255,164
Provisions	11	235,019	197,560
Total current liabilities		<u>796,860</u>	<u>819,234</u>
Non-current liabilities			
Provisions	11	52,455	37,668
Total non-current liabilities		<u>52,455</u>	<u>37,668</u>
Total liabilities		<u>849,315</u>	<u>856,902</u>
Net assets		<u>1,776,127</u>	<u>1,754,091</u>
EQUITY			
General/award reserve	12(a)	10,845	10,845
Asset revaluation reserve	12(a)	809,438	831,198
Retained earnings	12(b)	955,844	912,048
Total equity		<u>1,776,127</u>	<u>1,754,091</u>

The above statement of financial position should be read in conjunction with the accompanying notes.

Dietitians Association of Australia

ABN: 34 008 521 480

Annual report - 31 December 2016

Statement of changes in equity
For the year ended 31 December 2016

	Contributed equity	Reserves	Retained Earnings	Total equity
	\$	\$	\$	\$
Balance at 1 January 2015	10,845	831,198	1,245,071	2,087,114
Loss for the year			(333,023)	(333,023)
Balance at 31 December 2015	10,845	831,198	912,048	1,754,091
Balance at 1 January 2016	10,845	831,198	912,048	1,754,091
Profit/(Loss) for the year			43,796	43,796
Other comprehensive income		(21,760)		(21,760)
Balance at 31 December 2016	10,845	809,438	955,844	1,776,127

The above statement of changes in equity should be read in conjunction with the accompanying notes.

Dietitians Association of Australia

ABN: 34 008 521 480

Annual report - 31 December 2016

Statement of cash flows
For the year ended 31 December 2016

		31 December	31 December
		2016	2015
	Notes	\$	\$
Cash flows from operating activities			
Receipts from customers (inclusive of GST)		5,376,912	4,447,978
Payments to suppliers and employees (inclusive of GST)		(5,356,037)	(3,830,568)
Interest received/(paid)		45,059	62,424
Net cash inflow (outflow) from operating activities		<u>65,934</u>	<u>679,834</u>
Cash flows from investing activities			
Payments to held-to-maturity financial assets		(230,000)	-
Payments for property, plant and equipment	7	(30,488)	(23,375)
Payments for intangibles		(147,747)	(74,362)
Net cash (outflow) from investing activities		<u>(408,235)</u>	<u>(97,737)</u>
Net cash inflow from financing activities		<u>-</u>	<u>-</u>
Net increase (decrease) in cash and cash equivalents		<u>(342,301)</u>	<u>582,097</u>
Cash and cash equivalents at the beginning of the financial year		<u>1,054,531</u>	<u>472,434</u>
Cash and cash equivalents at end of period	5	<u>712,230</u>	<u>1,054,531</u>

The above statement of cash flows should be read in conjunction with the accompanying notes.

Notes to the financial statements

1. Summary of significant accounting policies

The principal accounting policies adopted in the preparation of these financial statements are set out below. These policies have been consistently applied to all the periods presented, unless otherwise stated. The financial statements are for the entity Dietitians Association of Australia.

a) Basis of preparation

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and interpretations issued by the Australian Accounting Standards Board and the *Corporations Act 2001*. Dietitians Association of Australia is a not-for-profit entity for the purpose of preparing the financial statements.

(i) Compliance with Australian Accounting Standards - Reduced Disclosure Requirements

The financial statements of the Dietitians Association of Australia comply with Australian Accounting Standards - Reduced Disclosure Requirements as issued by the Australian Accounting Standards Board (AASB).

(ii) New and amended standards adopted by the company

During the year the company adopted all of the new and revised Australian Accounting Standards and Interpretations applicable to it that became mandatory.

Certain new accounting standards and interpretations have been published that are not mandatory for reporting periods beginning on 1 January 2016, none of these have been early adopted by the company.

b) Revenue recognition

Revenue is measured at the fair value of the consideration received or receivable. Amounts disclosed as revenue are net of returns, trade allowances, rebates and amounts collected on behalf of third parties.

The company recognises revenue when the amount of revenue can be reliably measured, it is probable that future economic benefits will flow to the entity and specific criteria have been met for each of the company's activities as described below. The company bases its estimates on historical results, taking into consideration the type of customer, the type of transaction and the specifics of each arrangement.

Revenue is recognised for the major business activities as follows:

(i) Grant revenue

Grant revenue is recognised when the company obtains control of the grant, it is probable that the economic benefits gained from the grant will flow to the company and the amount of the grant can be measured reliably. If conditions are attached to the grant which must be satisfied before the company is eligible to receive the grant, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

(ii) Membership fees

Revenue from membership fees is recognised over the period to which the membership relates. The portion of membership fees received that relates to the following financial year is brought to account at balance sheet date as unearned revenue (current liability). The membership runs from 1 January to 31 December.

(iii) Advertising and sponsorship revenue

Advertising and sponsorship income is brought to account when it is received or, if is received for a particular purpose, when the related expenditure is brought to account. Any advertising and sponsorship income received for a particular purpose and not fully expended at year end is brought to account as unearned revenue (current liability).

(iv) Conference revenue

Major national conferences are managed by an external company. The net surplus from these events is brought to account as income in the year in which the event is held. Seeding funds paid to the management company prior to year end, that relate to an event to be held in the following year, are recognised as prepayments (other current assets).

(v) Interest income

Interest income is recognised when it is earned.

(vi) Other revenue

All other sources of revenue are recognised as revenue when the related goods or services have been provided and the income earned.

Notes to the financial statements (continued)

1. Summary of significant accounting policies (continued)

c) Expenses

Administrative Expense, Travel Related Expense and Consultancy Expense primarily include costs that are significantly related to the provision of services to Members

d) Income tax

Only non-member income of the Company is assessable for tax as member income is excluded under the principle of mutuality.

Deferred tax is accounted for using the balance sheet liability method in respect of temporary differences arising between the tax bases of assets and liabilities and their carrying amounts in the financial statements. No deferred income tax will be recognised from the initial recognition of an asset or liability, excluding a business combination, where there is no effect on accounting or taxable profit or loss.

Deferred tax is calculated at the tax rates that are expected to apply to the period when the asset is realised or liability is settled. Deferred tax is credited in profit or loss except where it relates to items that may be credited directly to equity, in which case the deferred tax is adjusted directly against equity.

Deferred income tax assets are recognised to the extent that it is probable that future tax profits will be available against which deductible temporary differences can be utilised.

The amount of benefits brought to account or which may be realised in the future is based on the assumption that no adverse change will occur in income tax legislation and the anticipation that the Company will derive sufficient future assessable income to enable the benefit to be realised and comply with the conditions of deductibility imposed by the law.

e) Cash and cash equivalents

For the purpose of presentation in the statement of cash flows, cash and cash equivalents includes cash on hand, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value, and bank overdrafts.

f) Trade receivables

Trade receivables are recognised when the related goods or services have been provided and the income is earned. Trade receivables are generally due for settlement within 30 days. They are presented as current assets unless collection is not expected for more than 12 months after the reporting date.

Collectability of trade receivables is reviewed on an ongoing basis. Debts which are known to be uncollectible are written off by reducing the carrying amount directly. An allowance account (provision for impairment of trade receivables) is used when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments (more than 30 days overdue) are considered indicators that the trade receivable is impaired. The amount of the impairment allowance is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the original effective interest rate. Cash flows relating to short-term receivables are not discounted if the effect of discounting is immaterial.

The amount of the impairment loss is recognised in profit or loss within other expenses. When a trade receivable for which an impairment allowance had been recognised becomes uncollectible in a subsequent period, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are credited against other expenses in profit or loss.

g) Inventories

Inventories are measured at the lower of cost and net realisable value.

Inventories acquired at no cost, or for nominal consideration are valued at the current replacement cost as at the date of acquisition.

Notes to the financial statements (continued)

1. Summary of significant accounting policies (continued)

h) Investments and other financial assets

Classification

The company classifies its financial assets as loans and receivables and held-to-maturity investments. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at the end of each reporting date.

(i) *Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the reporting period which are classified as non-current assets. Loans and receivables are included in trade and other receivables (note 6) and receivables in the balance sheet.

(ii) *Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the company's management has the positive intention and ability to hold to maturity. If the company were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than 12 months from the end of the reporting period, which are classified as current assets.

Recognition and derecognition

Regular way purchases and sales of financial assets are recognised on trade-date - the date on which the company commits to purchase or sell the asset. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the company has transferred substantially all the risks and rewards of ownership.

Measurement

At initial recognition, the company measures a financial asset at its fair value plus, in the case of a financial asset not at fair value through profit or loss, transaction costs that are directly attributable to the acquisition of the financial asset. Transaction costs of financial assets carried at fair value through profit or loss are expensed in the statement of comprehensive income.

Loans and receivables and held-to-maturity investments are subsequently carried at amortised cost using the effective interest method.

Impairment

(i) *Assets carried at amortised cost*

The company assesses at the end of each reporting period whether there is objective evidence that a financial asset or group of financial assets measured at amortised cost is impaired. A financial asset or a group of financial assets is impaired and impairment losses are incurred only if there is objective evidence of impairment as a result of one or more events that occurred after the initial recognition of the asset (a loss event) and that loss event (or events) has an impact on the estimated future cash flows of the financial asset or group of financial assets that can be reliably estimated.

For loans and receivables, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows (excluding future credit losses that have not been incurred) discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced and the amount of the loss is recognised in profit or loss. If a loan or held-to-maturity investment has a variable interest rate, the discount rate for measuring any impairment loss is the current effective interest rate determined under the contract. As a practical expedient, the company may measure impairment on the basis of an instrument's fair value using an observable market price.

The company assesses at the end of each reporting period whether there is objective evidence that a financial asset or a group of financial assets is impaired.

Notes to the financial statements (continued)

1. Summary of significant accounting policies (continued)

(i) Property, plant and equipment

Land and buildings (except for investment properties - refer to note 1U)) are shown at fair value, based on periodic, but at least triennial, valuations by external independent valuers, less subsequent depreciation for buildings. Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset. All other property, plant and equipment is stated at historical cost less depreciation. Historical cost includes expenditure that is directly attributable to the acquisition of the items. Cost may also include transfers from equity of any gains or losses on qualifying cash flow hedges of foreign currency purchases of property, plant and equipment.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the company and the cost of the item can be measured reliably. The carrying amount of any component accounted for as a separate asset is derecognised when replaced. All other repairs and maintenance are charged to profit or loss during the reporting period in which they are incurred.

Increases in the carrying amounts arising on revaluation of land and buildings are recognised, net of tax, in other comprehensive income and accumulated in reserves in equity. To the extent that the increase reverses a decrease previously recognised in profit or loss, the increase is first recognised in profit or loss. Decreases that reverse previous increases of the same asset are first recognised in other comprehensive income to the extent of the remaining surplus attributable to the asset; all other decreases are charged to profit or loss. Each year, the difference between depreciation based on the revalued carrying amount of the asset charged to profit or loss and depreciation based on the asset's original cost, net of tax, is reclassified from the property, plant and equipment revaluation surplus to retained earnings.

Land is not depreciated. Depreciation on buildings is calculated using the straight-line method to allocate their cost or revalued amounts, net of their residual values, over their estimated useful lives. Depreciation on other assets is calculated using the diminishing value method. In the case of leasehold improvements and certain leased plant and equipment, the shorter lease term as follows:

Buildings	2.5%
Furniture and fittings	5% - 67%
Leased assets	25%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

(j) Investment properties

Investment properties, principally comprising freehold office buildings, are held for long-term rental yields and are not occupied by the company. Investment properties are carried at fair value, which is based on active market prices, adjusted, if necessary, for any difference in the nature, location or condition of the specific asset. If this information is not available, the company uses alternative valuation methods such as recent prices in less active markets or discounted cash flow projections. These valuations are reviewed bi-annually by a member of the Australian Property Institute. Changes in fair values are recorded in the profit or loss as part of other income.

(k) Intangible assets

(i) IT development and software

Costs incurred in developing products or systems and costs incurred in acquiring software and licenses that will contribute to future period financial benefits through revenue generation and/or cost reduction are capitalised to software and systems. Costs capitalised include external direct costs of materials and service and direct payroll and payroll related costs of employees' time spent on the project. Amortisation is calculated on a diminishing value basis over periods generally ranging from 2 to 10 years.

(l) Trade and other payables

These amounts represent liabilities for goods and services provided to the company prior to the end of financial year which are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition. Trade and other payables are presented as current liabilities unless payment is not due within 12 months from the reporting date. They are recognised initially at their fair value and subsequently measured at amortised cost using the effective interest method.

Notes to the financial statements (continued)

1. Summary of significant accounting policies (continued)

(m) Provisions

Provisions are recognised when the company has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

(n) Employee benefits

(i) Short-term obligations

Liabilities for wages and salaries, including non-monetary benefits and annual leave expected to be settled within 12 months after the end of the period in which the employees render the related service are recognised in respect of employee's services up to the end of the reporting period and are measured at the amounts expected

to be paid when the liabilities are settled. The liability for annual leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

(ii) Other long-term employee benefit obligations

The liability for long service leave and annual leave which is not expected to be settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service.

Expected future payments are discounted using market yields at the end of the reporting period on highly liquid corporate bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

The obligations are presented as current liabilities in the statement of financial position if the entity does not have an unconditional right to defer settlement for at least twelve months after the reporting date, regardless of when the actual settlement is expected to occur.

(o) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the balance sheet.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to the taxation authority, are presented as operating cash flows.

2. Critical accounting estimates and judgements

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the entity and that are believed to be reasonable under the circumstances.

Dietitians Association of Australia

ABN: 34 008 521 480

Annual report - 31 December 2016

Notes to the financial statements (continued)

3. Revenue

	Year Ended	
	31 December	31 December
	2016	2015
	\$	\$
From continuing operations		
<i>Sales revenue</i>		
Sale of goods	16,187	26,166
Grant revenue	41,057	-
	<hr/>	<hr/>
	57,244	26,166
<i>Other revenue</i>		
Membership fees	3,052,097	2,892,729
Interest income	45,059	62,424
Advertising and sponsorship	440,193	411,735
Conference Accreditation, workshop and seminar income	1,372,670	961,225
Other	57,537	74,129
	<hr/>	<hr/>
	4,967,556	4,402,242
	<hr/>	<hr/>
	5,024,800	4,428,408
	<hr/>	<hr/>

4. Income tax expense

(a) Income tax expense

	Year Ended	
	31 December	31 December
	2016	2015
	\$	\$
Current tax	-	-
Deferred tax	-	-
Adjustments for current tax or prior periods	-	-
	<hr/>	<hr/>
	-	-
	<hr/>	<hr/>

Dietitians Association of Australia

ABN: 34 008 521 480

Annual report - 31 December 2016

Notes to the financial statements (continued)

4. Income tax expense (continued)

(b) Numerical reconciliation of income tax expense to prima facie tax payable

	Year Ended	
	31 December 2016	31 December 2015
	\$	\$
Profit from continuing operations before income tax expense	43,796	(333,023)
Tax at the Australian tax rate of 30.0% (2015 - 30.0%)	13,139	(99,907)
Tax effect of amounts which are not deductible (taxable) in calculating taxable income:		
Permanent and timing differences	3,343	(44,273)
Member expenses not deductible	995,135	993,514
Member income not assessable	(1,203,711)	(1,073,699)
	(192,094)	(224,365)
Current year losses not recognised as deferred tax asset	192,094	224,365
Income tax expense	-	-

5 Current assets - Cash and cash equivalents

	Year Ended	
	31 December 2016	31 December 2015
	\$	\$
Cash at bank and in hand	698,784	824,531
Restricted cash	13,446	230,000
	712,230	1,054,531

The Fay McDonald bequest amount is recognised as restricted cash and any interest earned from the funds are expended for the purpose of post graduate training of dietitians.

6 Current assets - Trade and other receivables

	Year Ended	
	31 December 2016	31 December 2015
	\$	\$
Trade receivables	77,305	48,045
Accrued income	4,220	5,303
Cash restricted or pledged	1,272	1,417
	82,797	54,765

Dietitians Association of Australia

ABN: 34 008 521 480

Annual report - 31 December 2016

Notes to the financial statements (continued)

7 Non-current assets - Property, plant and equipment

	Freehold buildings \$	Furniture, fittings and equipment \$	Leasehold improvements \$	Total \$
At 1 January 2015				
Cost or fair value	580,000	245,802		825,802
Accumulated depreciation	(18,240)	(184,272)		(202,512)
Net book amount	561,760	61,530		623,290
Year ended 31 December 2015				
Opening net book amount	576,260	61,306		637,566
Additions		23,375		23,375
Depreciation charge	(14,500)	(23,151)		(37,651)
Closing net book amount	561,760	61,530		623,290
At 31 December 2015				
Cost or fair value	580,000	245,802		825,802
Accumulated depreciation	(18,240)	(184,272)		(202,512)
Net book amount	561,760	61,530		623,290
Year ended 31 December 2016				
Opening net book amount	561,760	61,530		623,290
Revaluation deficit	(40,000)			(40,000)
Additions		30,488		30,488
Disposals		(1,489)		(1,489)
Depreciation charge	16,359	(27,228)		(10,869)
Closing net book amount	538,119	63,301		601,420
At 31 December 2016				
Cost	580,000	274,800		854,800
Revaluation deficit	(40,000)			(40,000)
Accumulated depreciation	(1,881)	(211,499)		(213,380)
Net book amount	538,119	63,301		601,420

Dietitians Association of Australia

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Annual report - 31 December 2016

Notes to the financial statements (continued)

8 Non-current assets - Investment properties

	Year Ended	
	31 December	31 December
	2016	2015
	\$	\$
At fair value		
Opening balance	200,000	200,000
Closing balance	<u>200,000</u>	<u>200,000</u>

(a) Valuation basis

The company obtains independent valuations for its investment properties at least every two years. At the end of each reporting period, the directors update their assessment of the fair value of each property, taking into account the most recent independent valuations. An independent valuation was obtained during 2016.

9 Non-current assets - Intangible assets

	Software	Intangibles WIP	Total
	\$	\$	\$
At 1 January 2015			
Cost	458,863	73,513	532,376
Accumulation amortisation and impairment	(317,611)	-	(317,611)
Net book amount	<u>141,252</u>	<u>73,513</u>	<u>214,765</u>

Year ended 31 December 2015

Opening net book amount	200,125		200,125
Additions	7,098	73,513	80,611
Reclassified to WIP	(6,249)		(6,249)
Amortisation charge	(59,722)		(59,722)
Closing net book amount	<u>141,252</u>	<u>73,513</u>	<u>214,765</u>

At 31 December 2015

Cost	458,863	73,513	532,376
Accumulation amortisation and impairment	(317,611)		(317,611)
Net book amount	<u>141,252</u>	<u>73,513</u>	<u>214,765</u>

Year ended 31 December 2016

Opening net book amount	141,252	73,513	214,765
Additions		147,747	147,747
Reclassified to WIP			
Amortisation charge	(40,306)		(40,306)
Closing net book amount	<u>100,946</u>	<u>221,260</u>	<u>322,206</u>

At 31 December 2016

Cost	458,863	221,260	680,123
Accumulated amortization	(357,917)		(357,917)
Net book amount	<u>100,946</u>	<u>221,260</u>	<u>322,206</u>

Dietitians Association of Australia

ABN: 34 008 521 480

Annual report - 31 December 2016

Notes to the financial statements (continued)

10 Current liabilities - Trade and other payables

	Year Ended	
	31 December 2016	31 December 2015
	\$	\$
Trade payables	78,716	91,990
Accrued expenses	299,832	274,520
Goods and Services Tax (GST) payable	(13,873)	-
	364,675	366,510

11 Provisions

	31 December 2016			31 December 2015		
	Current	Non-current	Total	Current	Non-current	Total
	\$	\$	\$	\$	\$	\$
Provision for annual leave	166,668	-	166,668	139,136	-	139,136
Provision for long service leave	68,351	52,455	120,806	58,424	37,668	96,092
	235,019	52,455	287,474	197,560	37,668	235,228

12 Other reserves and retained earnings

(a) Other reserves

	Year Ended	
	31 December 2016	31 December 2015
	\$	\$
Revaluation surplus - property, plant and equipment	809,438	831,198
General/award reserve	10,845	10,845
	820,283	842,043

Movements:

Revaluation surplus - property, plant and equipment

Opening balance	831,198	831,198
Revaluation - gross	(21,760)	-
Balance 31 December	809,438	831,198

General award reserve

Opening balance	10,845	10,845
Balance 31 December	10,845	10,845

Dietitians Association of Australia

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Annual report - 31 December 2016

Notes to the financial statements (continued)

12 Other reserves and retained earnings (continued)

(b) Retained earnings

Movements in retained earnings were as follows:

	Year Ended	
	31 December 2016	31 December 2015
	\$	\$
Balance 1 January	912,048	1,245,071
Net Profit/(loss) for the period	43,796	(333,023)
Balance 31 December	<u>955,844</u>	<u>912,048</u>

13 Key management personnel disclosures

(a) Key management personnel compensation

The following amounts were paid to key management personnel as compensation for their services. No other amounts were recognised during the reporting period from other transactions with key management personnel.

	Year Ended	
	31 December 2016	31 December 2015
	\$	\$
Key management personnel payments	<u>504,845</u>	<u>486,964</u>

14 Contingencies

The company had no contingent assets or liabilities at 31 December 2016 (31 December 2015: nil).

15 Related party transactions

Transactions between related parties are on normal terms and conditions no more favourable than those available to other persons unless otherwise stated.

(a) Key management personnel

Disclosures relating to key management personnel are set out in Note 13. Claire Hewat is the Company secretary and is the Chief Executive Office of the Company. Her salary is included as key management personnel compensation.

(b) Transactions with other related parties

The following transactions occurred with related parties:

During the year, the directors did not receive any remuneration directly or indirectly from the Company or any related body corporate for management of the Company other than reimbursements of expenses incurred on behalf of the Company.

16 Liability of members

The Company is a company limited by guarantee to the extent of \$10 per member. As such the Company is not permitted to distribute dividends amongst its members. At 31 December 2016 the total of these guarantees amount to \$62,690 (2015: \$58,940). On 31 December 2016 there were 6,269 members (2015: 5,894).

17 Events occurring after the reporting period

No matter or circumstance has occurred subsequent to period end that has significantly affected, or may significantly affect, the operations of the company, the results of those operations or the state of affairs of the company in subsequent financial years.

Dietitians Association of Australia

ABN: 34 008 521 480

Annual report - 31 December 2016

Directors' declaration

In the directors' opinion:

- (a) the financial statements and notes set out on pages 9 to 23 are in accordance with the *Corporations Act 2001*, including:
 - (i) complying with Accounting Standards - Reduced Disclosure Requirements, the *Corporations Regulations 2001* and other mandatory professional reporting requirements, and
 - (ii) giving a true and fair view of the entity's financial position as at 31 December 2016 and of its performance for the year ended on that date, and
- (b) there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of directors.



Kim Crawley Director

Place: Canberra, ACT

Dated: 5 April 2017



Chartered Accountants

Suite 2d, 1st Floor
18 Napier Close
DEAKIN ACT 2600
PO Box 52, DEAKIN WEST ACT 2600
AUSTRALIA

Ph: (02) 6282 3341
Fax: (02) 6282 3342
Email: banmca@interline.com.au
ABN: 87 955 412 345

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
DIETITIANS ASSOCIATION OF AUSTRALIA
ABN: 34 008 521 480

Opinion

We have audited the financial report of Dietitians Association of Australia ("the Company") which comprises the statement of financial position as at 31 December 2016 the statement of profit or loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the directors' declaration.

In our opinion, the accompanying financial report of the Company is in accordance with the *Corporations Act 2001*, including:

- a) giving a true and fair view of the Company's financial position as at 31 December 2016 and of its financial performance for the year then ended; and
- b) complying with Australian Accounting Standards – Reduced Disclosure Requirements and the *Corporations Regulations 2001*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Company in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* ("the Code") that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Corporations Act 2001*, which has been given to the directors of the Company, would be in the same terms if given to the directors as at the time of this auditor's Report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Directors for the Financial Report

The directors of the Company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards – Reduced Disclosure Requirements and the *Corporations Act 2001* and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the ability of the Company to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Company or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit.

We identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.

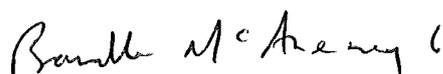
We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.

We conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.

We evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the directors with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards



Bandle McAneney & Co



**Anthony J Bandle
Partner**

Canberra:

Dated: 5 April 2017

Appendix 1

Committee, Spokespersons and Working Parties 2016

ACCREDITATION, RECOGNITION AND JOURNAL SERVICES PORTFOLIO	
Australian Dietetic Council (ADC)	
Chairperson	Kay Gibbons
Members	Merrilyn Banks
	Catherine Itsiopoulos
	Fiona Pelly
	Jane Raymond
	Lauren Williams
Member – External	Jane Conway
	Noel Muller
	Susanne Owen
Nutrition & Dietetics Journal Editorial board	
Editor-in-Chief	Linda Tapsell
Deputy Editor	Lynda Ross
Statistics Editor	Marika Batterham
Systematic Literature Review Editor	Judi Porter
Deputy Systematic Literature Review Editor	Sharleen O'Reilly
Qualitative Research Editor	Claire Palermo
Editorial Board	Margaret Allman-Farinelli
	Karen Charlton
	Oliver Chen
	Wei Chen
	Jane Elmslie
	Victoria Flood
	Janelle Gifford
	Rebecca Golley
	Heather Hartwell
	Ingrid Hickman
	Elisabeth Isenring
	Sybylle Kranz
	Fiona Lithander
	Jimmy Louie
	Evangeline Mantzioris
	Andrew McAinch
	Anna Rangan
	Nerissa Soh
	Sze Yen Tan
	Karupaiah Tilakavati
	Helen Truby
	Barbara van der Meij
	Clare Wall
	Elizabeth Weekes
	Carol Wham
	Olivia Wright
	Serene Yoong

	Jo Zhou
Journal Strategic Planning Committee (JSPC)	
Director Responsible	Melissa Armstrong
Chairperson	Linda Tapsell
Members	Lynda Ross
	Sharleen O'Reilly
	Claire Palermo
	Judi Porter
COMMUNICATIONS AND MARKETING PORTFOLIO	
Social Media and Marketing Advisory Committee (SMMAC)	
Director Responsible	Robyn Littlewood
Chairperson	Sally Marchini
Members	Monique Cashion
	Tim Crowe
	Jane Freeman
	Teri Lichtenstein
	Melanie McGrice
	Sarah Pennell
	Veronica Vogel
	Lisa Yates
Members – External	Scott Saxby
	Kara Ward
Spokespersons	
ACT	Emily Burgess
NSW	Alan Barclay
	Kellie Bilinski
	Clare Collins
	Kate Gudorf
	Milena Katz
	Gabrielle Maston
	Trent Watson
NT	Natasha Murray
QLD	Kate Di Prima
	Julie Gilbert
	Maria Packard
	Lauren McGuckin
SA	Tania Ferraretto
	Themis Chryssidis
VIC	Melanie McGrice
	Lisa Renn
WA	Charlene Grosse
	Margaret Hays
CORPORATE PORTFOLIO	
Complaints Committee (CC)	
Director Responsible	Phil Juffs
Chairperson	Julie Dundon
	Jenny McQueen
Members	Ruth Crawford
	Janeane Dart
	Charlene Grosse
	Anita Needham

	Marjo Roshier-Taks
Members – External	Harry Nespolon
	Noel Muller
	Derek White
Scientific and Social Program Committee (SSPC) 2016	
Chairperson	Judi Porter
Members	Jorja Collins
	Jade Courtney
	Ruth Crawford
	Zoe Davidson
	Claire Margerison
	Sarah McNaughton
	Michelle McPhee
	Judy Nation
	Jingyi (Amy) Peng
Scientific and Social Program Committee (SSPC) 2017	
Chairperson	Varitha Kinghorn – Chair
Members	Susan Ash
	Glenn Cardwell
	Helen Cheng
	Clare Collins
	Lauren Farquhar
	Skye Marshall
	Natasha Meerding
	Sandra Murray
	Yasmine Probst
	Nicole Saxby
	Judy Seal
	Katie Taylor
Scientific and Social Program Committee (SSPC) 2018	
Chairperson	Margaret Allman-Farinelli
Members	Karen Charlton
	Amelia Cook
	Janelle Gifford
	Peggy Huang
	Natalie Lister
	Anne McMahon
	Stephanie Partridge
	Melissa Scattergood
	Wendy Stuart-Smith
	Rebecca Williams
	Lisa Yates
Conference Management Committee (CMC)	
Director Responsible	Danielle Gallegos
Members	Gabrielle O’Kane
	Margaret Allman-Farinelli
	Judi Porter
	Varitha Kinghorn
PROFESSIONAL SERVICES PORTFOLIO	
Australian Dietetic Council (ADC)	
Chairperson	Julie Hulcombe

	Jen Savenake
Members	Margaret Allman-Farinelli
	Mary Hannan-Jones
	Deanne Harris
	Ka Hi Mak
	Robyn Snell
	Annabelle Sweeney
Members – External	Tim Benson
	Neville Chiavaroli
	Eithne Irving
Food Regulation Advisory Committee(FRAC)	
Director Responsible	Robyn Delbridge
Chairperson	Anne-Marie Mackintosh
Vice-chairperson	Elizabeth Munn
Members	Megan Alsford
	Alan Barclay
	Eleanor Beck
	Michelle Broom
	Rhodi Bulloch
	Megan Cobcroft
	Charlotte Duncan
	Patricia Guy
	Racheal Jaenke
	Jimmy Louie
	Alison McAleese
	Sharon Natoli
	Lisa Yates
Member Engagement Development Advisory Committee (MEDAC)	
Director Responsible/Chairperson	Liz Kellett
Member	Michelle Broom
	Lee-Anne Chapple
	Kim Faulkner Hogg
	Janelle Gifford
	Emma Jones
	Jacquie Krassie
	Sally Marchini
	Louise Matwiejczyk
	John Peacock
Practice-based Evidence in Nutrition Advisory Committee (PENAC)	
Director Responsible	Karen Walton
Chairperson	Margaret Allman-Farinelli
Members	Robin Dolman
	Kay Gibbons
	Janelle Gifford
	Mary Hannan-Jones
	Susan Hart
	Rozanne Kruger
	Rebecca McLean
	Bree Murray
	Yasmine Probst
	Lynda Ross

	Adrienne Young
Scholarship and Award Management Committee (SAMC)	
Director Responsible/Chairperson	Liz Kellett
Members	Merrilyn Banks
	Julie Dundon
	Jenny Hazelton
	Sarah McNaughton
	Jenny McQueen
	Michelle Miller
	Jane Scott

Appendix 2

Branch Executives 2016

AUSTRALIAN CAPITAL TERRITORY	
Chairperson	Holly Smith/ Clare Wolski
Treasurer	Danielle Ballantyne
Members	Felicity Butt
	Lauren Lasvestro
	Deanna Manie
	Rebecca Mete
	Elysha Nheu
	Margot Rogers
	Louise Webley
Student Representatives	Casaurina Forsyth
	Larissa Maggs
	Ebony McCorkell
	Bridget Spokes
	Josephine Tilley
NEW SOUTH WALES	
Chairperson	Nicole Dynan
Treasurer	Nicole Brown
Members	Kirstine Bell
	Amelia Cook
	Kimberly Mathews
	Caitlin McMaster
	Jacqueline Priestly
	Nicole Weston
	Cintha Wibisono
Student Representatives	Zilvia Cheng
	Ashleigh Knott
	Eliza Magennis
	Aidan Muir
	Jordan Stanfor
NORTHERN TERRITORY	
Chairperson	Megan Scott
Treasurer	Choon Hoe Wong/Alyce Rees
Members	Margaret Bell
	Anthea Brand
	Clare Brown
	Adam Delaine
	Annemarie Fyffe
	Louise Moody
	Sheida Navidi
	Alyce Rees
	Annabell Thallon
	Jaimie Watson
	Alexander Wetten
QUEENSLAND	

Chairperson	Rhiannon Barnes
Treasurer	Simone McCoy
Members	Sarah Andersen
	Clare Byrne
	Lara Cuskelly
	Kristen Demedio
	Jennifer Ellick
	Louise Elvin-Walsh
	Kate Glen
	Amy Hannigan
	Katherine Markwell
	Jordan McCamley
	Marie-Claire O'Shea
	Lauren Rogers
	Rebecca Viskauskas
	Melinda Werder
Student Representatives	Hayley Christensend
	Dwayne Garcia
SOUTH AUSTRALIA	
Chairperson	Lee-Anne Chapple
Treasurer	Lucy Bell
Members	Kacie Dickinson
	Olivia Farrer
	Joyce Haddad
	Michelle Headland
	Brittany Johnson
	Amelia Kranz
	Megan Rebuli
	Shao Zhou
	Madeleine Oldfield
TASMANIA	
Chairperson	Caitlin Saunders
Treasurer	Shen Meei Chai
Members	Emma Clayton
	Alison Graham
	Liyuan Hong
	Rachel Itzstein
	Brie Lagerewskij
	Natasha Meerding
	Sarah O'Keefe
	Georgia Rossetto
	Sonia Scholtzer
	Katie Taylor
VICTORIA	
Chairperson	Emma Ghys
Treasurer	Jorja Collins
Members	Elizabeth Anthony
	Dominique Condo
	Monica Klein
	Stephanie Langton

	Annie Lassemillante
	Meagan Mulkearns
	Shae Rickards
	Emily Robertson
	Matthew Snelson
	Seema Thowfeek
	Beth Van Lier
Student Representatives	Johannah Curran
	Carrie Service
WESTERN AUSTRALIA	
Chairperson	Janica Bell
Treasurer	Amanda Lee
Members	Lucy Butcher
	Claire Cooper
	Ashlee Cross
	Kim Jarvie
	Patricia Marshall
	Sally Meacock
	Rebecca Sparrowhawk
Student Representatives	Laura Collins
	Sabrah Imtiaz
	Blaid Kendrick
	Elisha Kington