

BY-LAW

Accredited Practising Dietitian

(By-law Made Pursuant to Clauses 6 and 58 of the [Constitution](#))

By-law to provide for the credential Accredited Practising Dietitian in conjunction with requirements outlined in the Accredited Practising Dietitian (APD) Policy.

1. The credential 'Accredited Practising Dietitian' (APD) shall be available to those dietitians who meet the required criteria as determined by the Dietitian and Nutritionist Regulatory Council (DNRC).
2. Processing and approval of applications will be the responsibility of the DNRC via Regulatory Service staff. If an appeal is required, the DNRC Chairperson or delegate will establish an appeal process for the applicant as described in the APD Policy.
3. To join the APD Program, a dietitian must:
 - a. Meet the definitions of a member with Dietetic Qualifications as defined in the Membership By-Law and
 - i. Have graduated from a course of study in human nutrition and dietetics accredited by the company within the past three years and satisfied the DNRC the requirements of clause 6 (b) and 6 (c) have been met, where applicable; or
 - ii. Have graduated from a course of study in human nutrition and dietetics accredited by the company more than three years ago and satisfied the DNRC the requirements of clause 6 (b), 6(c) and 9 have been met, where applicable; or
 - iii. Have satisfied the requirements of the Dietetic Skills Recognition (DSR) By Law
 - iv. Have satisfied the requirements of mutual recognition processes between the Company and the applicant's country of dietetic registration or equivalence of registration
 - b. Payment of a prescribed fee set by the company
 - c. Agree to undertake a program of Continuing Professional Development (CPD) in accordance with the requirements set down by the DNRC
 - d. Agree to adhere to the *Code of Conduct for Dietitians and Nutritionists*
 - e. Agree to adhere to recency of dietetic practice standards as defined in the APD Policy and in accordance with the requirements set down by the DNRC
4. Dietitians who hold the APD credential will be entitled to:
 - a. Mandatory listing on the National Register of Accredited Practising Dietitians; maintained by Dietitians Australia
 - b. Certificate of APD certification

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- c. Use of the trademark associated with the credential in association with their name and practice;
 - d. Use of the post-nominals 'APD' and 'AN'.
5. The CPD and recency of dietetic practice requirements for dietitians granted Provisional APD status are set down by the DNRC and outlined in the APD Policy.
 - a. A dietitian granted Provisional APD status must adhere to the requirements of the Provisional APD Program. Failure to do so will render the dietitian ineligible to the entitlements listed under 4(a)–4(d). Any Provisional APD who does not fulfil the requirements of the program within the published timeframes will be required to reapply for the Program.
6. Dietitians undertaking the APD Program are required to keep and maintain records of CPD they have undertaken that meets the requirements set down by the DNRC and agree to be subject to an audit of their records. They must declare their dietetic practice annually according to the definition of practice and to the minimum standards as set down by the DNRC and provide evidence if required. Failure to do so will result in implications in accordance with the APD and Audit policy).
 - a. An APD who fails to complete APD renewal by the prescribed date is considered lapsed.
 - b. An APD who fails to meet the CPD annual requirement by the prescribed date each year is penalised according to the APD Policy.
 - c. An APD who lapses multiple times or demonstrates insufficient evidence of commitment to the APD requirements may be requested to present a case to justify granting their re-entry to the program. The instance of multiple misdemeanours will be referred to the DNRC for review and determination.
 - d. A non-member APD will be required to pay a reinstatement fee on re-joining if the person has allowed their APD status to lapse. The fee will be determined by the company.
 - e. An APD who requests a deferment of their APD status must complete CPD requirements in accordance with the APD Policy.
7. Failure to complete the requirements of the APD Program will make a dietitian ineligible to entitlements listed under Clauses 4(a)–4(d) of this By-law.
8. Advanced Practitioner
 - a. A member, who has participated in the APD program, is a full APD and has satisfied the competencies for Advanced APD as determined by the DNRC, is entitled to the Advanced APD credential and may use the post-nominal AdvAPD.
 - b. An Advanced APD must continue to comply with the requirements of the APD program.
 - c. AdvAPD status will be valid for 5 years from certification, after which the dietitian must reapply to maintain their status.
9. Resumption of Accredited Practice Program
 - a. A dietitian who has not practised for greater than three years but less than five years may enter the provisional APD program after meeting Resumption of Accredited Practice plan requirements as outlined in the APD Policy and determined by the

DNRC, or delegate. Alternatively, the dietitian can choose to undertake competency assessment via the DSR process as specified in the APD Policy and outlined in the DSR By Law.

- b. A dietitian who has not practised for greater than five years will be required to undertake competency assessment via the DSR process as specified in the APD Policy and outlined in the DSR By Law .
- c. A Dietitian who has had their APD revoked due to insufficient recency of practice will have 12 months to re-enter the Resumption of Accredited Practice Program under Clause 9a as outlined in the APD Policy. Should the time elapsed exceed 12 months, the dietitian must return under Clause 9b.

Related By Laws and Policies:

- Membership By Law
- Dietetic Skills Recognition By Law
- Accredited Practising Dietitian Policy
- Accredited Practising Dietitian Audit Policy
- Advanced APD Policy