MINUTES OF THE ANNUAL BRANCH MEETING
OF THE DIETITIANS ASSOCIATION OF AUSTRALIA (WA BRANCH)
3RD DECEMBER 2015 AT THE EAST FREMANTLE TENNIS CLUB HALL

PRESENT

APOLOGIES
None recorded

MEETING OPENED
Meeting opened at 5.35pm

1.0 REPORTS OF THE CHAIR AND CHAIR OF THE COMMITTEE
Janica Bell presented the Branch chair’s report and Treasurer’s report.

1.1 To receive and confirm the minutes of the 2014 ABM
Proposed: Ana Gowrea and Patricia Marshall

1.2 To receive the reports of the Branch Executive and Committees

1.2.1 Branch Executive 2015
The 2015 Branch Executive consisted of the following members:
  o Chair (Janica Bell)
  o Deputy Chair (Patricia Marshall and Lucy Butcher)
  o Treasurer (Amanda Lee)
  o Secretary (Claire Cooper)
  o Communications and Regional/Rural representative (Ashlee Cross)
  o Clinical CPD (Kim Jarvie)
  o Grants & Sponsorship (Kate Ramage)
  o Awards (Steve Pratt)
  o General Members (Rebecca Sparrow, Sally Meacock, Dianne Sonneveld)
Student members Lisa Hitchcock (ECU), Karen Humphries and Elisha Kington (Curtin University)
1.2.2 CPD grants
The Branch received $2000 from National Office that could be made available for local members to access CPD opportunities.

The Executive decided on the following structure:
- 3 x $500 grants for attendance at the National Conference
- 2 x $250 grants for local CPD events

Recipients for 2015:
- Sarah McLaughlin (Albany) to attend National Conference
- Lisa Moore (Bunbury) to attend National Conference
- Adam Murphy (Perth) to attend National Conference

There were no applications for local CPD events.

1.2.4 CPD events
There were 6 CPD events run in 2015. 1 event was cancelled and 1 event postponed:
- Food Regulation: What Dietitians need to know (Feb) cancelled due to speaker availability
- Weight management in pregnancy (June)
- Food and Agriculture (September)
- Childhood Obesity (October)
- Annual Branch Meeting and Quiz Night (December)
- Clinical updates
  - Wound healing (April)
  - Coeliac Disease (postponed)
  - Dietetic management of complex clinical cases (October)

Other events – 32nd National Conference (May)

The treasurer’s report is shown below:

<table>
<thead>
<tr>
<th>Events</th>
<th>Planned Attendance</th>
<th>Budgeted Profit/Loss</th>
<th>Actual Attendance</th>
<th>Actual Profit/Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td>WA01CPD Food regulation to improve nutrition - Seminar</td>
<td></td>
<td></td>
<td></td>
<td>CANCELLED</td>
</tr>
<tr>
<td>WA02CPD Food regulation to improve nutrition - Workshop</td>
<td></td>
<td></td>
<td></td>
<td>CANCELLED</td>
</tr>
<tr>
<td>WA03CPD Clinical update 1: Wound healing</td>
<td>40 (FF) 10 (VC)</td>
<td>$366</td>
<td>44 (FF) 9 (VC)</td>
<td>$385</td>
</tr>
<tr>
<td>WA04CPD Weight management in pregnancy</td>
<td>50 (FF) 10 (VC)</td>
<td>$459</td>
<td>32 (FF) 17 (VC)</td>
<td>$313.32</td>
</tr>
<tr>
<td>WA05CPD Food and Agriculture</td>
<td>40 (FF)</td>
<td>$166</td>
<td>32 (FF) 18 (VC)</td>
<td>TBC ~ $580</td>
</tr>
<tr>
<td>WA06CPD Clinical update 2: Dietetics management of complex conditions</td>
<td>30 (FF)</td>
<td>$450</td>
<td>53 (FF) 6 (VC)</td>
<td>$422.71</td>
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<tr>
<td>WA07CPD Childhood obesity</td>
<td>50 (FF)</td>
<td>$155</td>
<td>30 (FF) 10 (VC)</td>
<td>$724.24</td>
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<tr>
<td>WA01NET Annual Branch Meeting (ABM) and Quiz Night</td>
<td>50 (FF)</td>
<td>-$1000</td>
<td>36 (FF)</td>
<td>TBC ~ -$500</td>
</tr>
</tbody>
</table>
1.2.5 Representatives and Achievements

- MDM network
- WACHS Dietetic meeting (May)
- “Your Say on Cancer WA”
- HBF Run for a Reason (May)
- DAA Newsletter (August) submission
- Engagement with rural and regional dietitians
  - Survey of rural and regional dietitians (February)
  - Appointment of a Rural and Regional Liaison Officer (Ashlee Cross)
  - Videoconference facilities for 5/6 CPD events
  - Chair attended WACHS meeting
  - Rural case study for the Childhood Obesity event (Kylie Hopkins)

1.3 To present awards and prizes

Most Outstanding Dietetic Student Award (Edith Cowan University)
- Kristy Bakker

Underwood Award (Curtin University)
- To be announced

Certificate of Appreciation

The following members were acknowledged for their contribution to DAA:

- Paul O’Neill
- Simone Pettigrew
- Patricia Marshall
- Lisa Hitchcock
- Wayne Epton
- Annie Roberson
- Robynne Snell
- Lucy Butcher
- Karen Humphries
- Steve Pratt
- Hanna Burbridge
- Amanda Lee
- Dianne Sonneveld
- Ingrid Roche
- Claire Cooper
- Heather Falck
- Debra Wicks
- Catherine Manolikos
- Elisha Kington
- Jane Scott
- Liana Nici
- Marina Mickleston
- Kim Jarvie
- Charlene Grosse
- Margaret Hays
- Ashlee Cross
- Genevieve Stawarz
- Kate Ramange
- Corrina Michael
- Jane Porter
- Barbara Keating
- Jessica Quintero
- Sonia Johnson
- Therese O’Sullivan
- Dale Park
- Lisa Gibson
- Sally Meacock
- Cynthia Porter
- Kylie Hopkins
- Catrina McStay
- Rebecca Sparrowhawk
- Frances Foulkes-Taylor

1.4 To declare the 2016 WA Engagement and Development Committee

Continuing
- Janica Bell (Chair)
- Amanda Lee (Treasurer)
- Rebecca Sparrowhawk (Member Engagement)
- Ashlee Cross (Rural & Remote Liaison)
- Lucy Butcher (General Member)
- Claire Cooper (General Member)
- Patricia Marshall (General Member)
- Kim Jarvie (General Member)
- Sally Meacock (General Member)

Outgoing
- Kate Ramage
2.0 MEETING CLOSED
There being no further business, the meeting closed at 5.50pm

Janica Bell, Branch Chair